

LAKE LURE TOWN COUNCIL REGULAR MEETING PACKET

Tuesday, June 11, 2019



**Mayor Pro Tem John Moore
Commissioner Bob Cameron
Commissioner John Kilby
Commissioner Stephen M. Webber**



REGULAR MEETING OF THE LAKE LURE TOWN COUNCIL

June 11, 2019

5:00 p.m.

Lake Lure Municipal Center

AGENDA

- I. Call to Order
 - Invocation (Please rise and remain standing)
 - Pledge of Allegiance
- II. Agenda Adoption
- III. Mayor Pro Tem Communications
- IV. Town Manager Communications
 - Introduction of Kurt Wright, P.E.
 - Dam Updates
 - Sewer Updates
 - Bridge over Dam
 - Chimney Rock State Park Egress
 - July 3rd Fireworks Event
 - Grants
 - Chamber of Hickory Nut Gorge Agreement
- V. Closed Session in Accordance with G.S. 143-318.11(a) (1) to Consult the Town Attorney Concerning Legal Matters Made Confidential By Law
- VI. Council Liaison Reports and Comments
- VII. Public Comment: The public is invited to speak on any non-agenda and/or consent agenda topics. Comments should be limited to less than five minutes.

**Page 2 – Town Council Meeting Agenda
June 11, 2019**

VIII. Consent Agenda

- A. Adoption of the May 14, 2019 Regular Town Council Minutes
- B. Adoption of the May 23, 2019 Special Meeting Minutes
- C. Resolution-Financing
- D. Closeout Buffalo Creek Park Fund
- E. Amend Ordinance - Low Pressure Project Ordinance.
- F. BA#248 - Boat Gate
- G. BA#249 - Hydro overruns
- H. BA#250 - Insurance overruns
- I. BA#251 - Sewer chemicals

IX. Unfinished Business

- A. Ordinance No. 19-05-14A: An Ordinance Amending the Town of Lake Lure Code of Ordinances, Chapter 81, "Animals," specifically § 81.02C adding the Dittmer Watts Nature Trail (Tax Pin 1649620) to the list of Town properties where leash restraints are required for dogs.
- B. FY19-20 Budget for the Public Hearing (after 6/24/19 and before 6/28/19)

X. New Business

- A. FY2019-2020 Fee Schedule
- B. Brown Consultants – Sewer Contract Amendment

XI. Adjournment



Town Manager's Report – Submitted June 2019

Town of Lake Lure Projects							
Updated: June 6, 2019 @ 2:18am							
Community Development	%	Public Works	%	Parks, Recreation & Lake	%	Town Manager-Mayor*	%
Duck Cove Property-DEMOLITION	0	Small Generator Repair	65	Boys Camp Road Campground Construction Design Drawings	25	Assisted Living Facility	25
Workforce Housing Partnership Project	10	Sewer Line Valve in Trunk Line at Pump Station	50	Boys Camp Road Campground Construction	0	Dam Evaluation	75
Potential Land Donation-Hawkins	10	Replace Dam Intake Tower Gate Hoist	5	More Park Event Lawn Construction Design Drawings	25	Dam Renovations Options Cost Assessment	15
Welcome Center Renovation/Restrooms RFP	85	Baseboard at Town Hall	10	Morse Park Event Lawn Construction Fall 2019	0	Dam Renovation Design Drawings	5
Welcome Center Renovation/Restrooms Construction	0	Sewer Trunk Line (Pin Valve, Encase Junction Box/Manhole)	85	Floating Boardwalk Design Drawings	75	Dam Construction	5
Commercial Center Renovation RFP	85	PIN Stock Metal Repair (Critical Patch Work)	5	Floating Boardwalk Construction Fall 2019	0	New Sewer System Design Drawings	5
Commercial Center Renovation Construction	0	Remove trees near Arcade building	5	Debris Boom - Lake @ Dam	90	New Sewer System Construction	5
Farmers Market	10	Clean up shoulders on boys camp rd	5	Volunteer Corps - David Lusk	85	FFC-CRV Water System Inter Connect Study (WR)	75
"Special Event" Regs-Mobile Food	75	Deal with DEQ over NOV for water leak in the	25	Commercial Boat Lake Use Hours Study	50	PARTF Contract for Boys Camp Road Campground	95
Site Analysis - Geo-Tech - NC 9	50	Get sludge samples approved for WWTP	25	River Debris Boom Deployment & Removal SOP/EAP	95	Meet with NC Elected Officials RE Capital Needs	25
Training - DERS	20			Golf Course Property SAP Scope of Work	90	Employee Performance Evaluation Program	25
HNG-ToLL Communications Enhancements-ARC Grant	40			Materials Recovery Facility (MRF) Engine	50	New Sate Park Egress	5
				MRF construction	0	Bridge at Dam	5

Fire	%	Finance	%	Communications/Events	%	Police	%
Everbridge Procurement	90	Secure Financing - Dam Renovation - USDA Loan	35	Staff Profiles - Awaiting New Staff (Fire Fighter and Police Officer are next in line)	0	TSP- Fire works Event- July 3	20
Hydrant Repair - Sunset Reserve - Lure Ridge Drive	60	Cross Training Program (Amy, Sha'Linda & Linda)	65	Everbridge Transition	75	Action Plan for Olympiad event	20
Repair the Reedy Patch gage and below the Dam gage	40	Budget - Operational	90	MoA with Rowing Training Organization	25	Action Plan For Dirty Dancing Festival	20
Annual Hose testing	70	Secure Financing - Welcome Center	0	Develop Operational Budget	90	Develop contract animal control	25
Annual Review of Preplans	10	Secure Financing - Floating Boardwalk	0	Develop Editorial on the Low Pressure Sewer System	20		
EAP - Swim Event - June 8th	15	Secure Financing - Sewer Replacement	0	Develop Event Checklist	90		
Fire Academy	60	Secure Financing - New ABC Store	0	Present and order Swag	80		
CO Inspection LLCA Gym	95	Secure Grant - Campground (BCR)	0	Lure fo the Lake Olympiad Swim (6/8/19)	70		
Reinspection at Larkins	40	Loans-Boat, Police Vehicle, Aerifier	90	Flag Day Recognition (6/14/19)	50		
Code Red Message about changing to Everbridge	0			July 3rd Fireworks Plan (7/3/19)	70		
Information Update on Landslide	0			Coordinating Town Clerk Coverage with Andi until Michelle returns in July.	80		
				5/14/19 Town Council Minutes	90		
				5/23/19 Budget Workshop Minutes	90		
				6/11/19 Town Council Agenda	90		
				Plan Town Volunteer Picnic - August	10		
				Mayoral Tribute for Mountain Breeze	25		
				Develop Grants Team/Plan	10		
				Update Rowers Page	10		

May Activities

- Met with Jeffrey Brown, 5/1
- Met with Laura Krejci to discuss work, 5/2
- Attended YMCA Task Force Meeting, 5/6
- Met with SDG Engineering, 5/7
- Attended Brown – Town Council Workshop, 5/8
- Met with WithersRavenel & WR Martin, 5/9
- Attended Town Council Meeting, 5/14
- Attended UAB Meeting, 5/15
- Attended Meeting with NCDOT, Dam Safety, Schnabel, SDG Eng & Town, 5/21
- Attended Spindale Ribbon Cutting for WWTP; Lunch w/DEQ, 5/22
- Attended Budget Workshop, 5/23
- Held conference call with DEQ, Brown, UAB and Town Staff, 5/30
- Met w/Lake Lure Properties, 5/31
- Met w/PWD & SDG, 5/31
- Met w/HNG Executive Director, 5/31

C. Shannon Baldwin 6/6/19

Town Manager

Date

Special Report for Economic Advancement Alliance between



To promote economic progress and quality of life in the Hickory Nut Gorge Community while helping to protect the natural integrity and unity of the communities of the Gorge.

The Chamber is a catalyst for the creation of activities and opportunities for both visitors and residents and promotes an atmosphere that encourages visitation, business growth, and a strong sense of community.

Overview

The Executive Director of the Chamber and Town Manager of TOLL met on 5/31. The purpose of the meeting was to discuss developing an agreement between the TOLL and the Chamber of HNG regarding Economic Advancement, specifically for the Town of Lake Lure. In the TOLL budgetary workshop on Thursday, 5/23, it was our understanding the Town Council agreed to contribute \$10,000 to the Chamber for next fiscal year, but would contribute another \$10,000 under certain circumstances. Those circumstances were the Chamber and TOLL would establish an Agreement around economic goals and SMART projects the Chamber would focus on for the next fiscal year, as long as the Town Council and The Chamber BOD agreed with this Agreement.

The Outline on the next page is to serve as draft evidence the Chamber of HNG Executive Director and TOLL Town Manager are working toward that agreement.

Outline



Goal 1: Build Commercial Tax Base

Projects:

- Identify Assets Available (empty buildings & vacant properties)
- Create Asset Portfolio to utilize for marketing purposes for above
- Identify and target new businesses for NC9 Corridor development using Arnett/Muldraw Study as a guide
 - Ex: Wing expansion at Ingles
 - Hardware Store
 - Community Center
 - Dry Cleaner
- Design & Build a video/handbook on small business sustainability in The Gorge – “How to”
- Support “Revised Town Center Plan” – develop a thriving Main Street based on egress of CRSP

Outline



Goal 2: Secure Grants or Revenue Funds for TOLL Projects/Infrastructure

Projects:

- Lobby to State Officials (Legislators, Department Secretaries, Governor), and County Officials to facilitate meetings, get a seat at the table for a Value Proposal Pitch – why we need financial support/aid on our large infrastructure projects, i.e.; Dam, Sewer, Dredging, Bridge at Dam, Town Center. The impact to Chimney Rock State Park and surrounding Counties if these critical items are not taken care of. Our tax base of 1300 residents cannot support the cost, need assistance with the gap.
- Secure or write grants for TOLL secondary projects

Goal 3: Implement Recommendations from ArnettMuldrow Study

Project:

- Identify and agree upon SMART projects to implement in 2019 fiscal year.

Outline



Goal 4: Strengthen Tourism Economy

Projects:

- Grow shoulder season via events, keeping more businesses open
- Continue to market/promote key events
- Support additional events to bring in more tourists, keeping local needs in mind, too.
- “Revised Town Center Plan” – Develop a main street to support CRSP visitors

**NAME:**

Development and Environmental Review Specialist, Mitchell L. Anderson
Community Development Director, Brad L. Burton

DEPARTMENT:

Community Development

REPORT DATE:

June 1, 2019

PREPARED FOR

Town Manager/Town Council

I. ACCOMPLISHMENTS**1. Zoning Administration/Code Enforcement**

Certificate of Zoning Compliance Issued	12
Certificates of Zoning Compliance Denied.....	0
Certificates of Occupancy Issued.....	8
Vacation Rental Operating Permits Issued	2
Permanent Sign Permits Issued (0) Temporary (4).....	0
Complaints Logged.....	2
Complaints Investigated	2
Notices of Violation Issued	0
Civil Penalties Issued	0
Stop Work Orders Issued	0
Improperly Posted Address Notifications Issued.....	0
Abandoned/Dilapidated Structures Cases Open	0 (0 closed by demo)
BOA Hearings Processed	0
Demolition Permits Issued	1
VROPs Active to Date.....	335

2. Environmental

Land Disturbance Permits Issued.....	4
Complaints Logged.....	1
Complaints Investigated.....	1
Stop Work Orders Issued	0

3. Lake Structures/Shoreline Stabilization

Lake Structure Permits Issued	2
Shoreline Stabilization Permits Issued.....	1

4. Subdivision Administration

Preliminary Plat:.....	0
Final Plat.....	0
Minor Subdivisions:.....	0
Exempt Plat Reviews:.....	0

Name: Laura Krejci

Department: Communications\Events

REPORT DATE:

May 31, 2019

PREPARED FOR: TOWN MANAGER

Lake Lure Town Council

I. ANALYTICS

1. Facebook Analytics

- a. Posts:** 95% successful in writing and posting key information weekly to ensure internal and external stakeholder are well informed with 14 posts in 5/19.

Published	Post	Type	Targeting	Reach	Engagement
06/02/2019 8:45 PM	 CONGRATULATIONS HICKORY NUT GORGE OUTREACH Visitors			279	5 8
05/30/2019 2:01 PM	 INCREASED FIRE DANGER ACROSS WESTERN NC TODAY:			1.2K	24 12
05/29/2019 4:24 PM	 The Town of Lake Lure, NC would like to provide a Mayoral update as			2.6K	329 54
05/28/2019 5:03 PM	 Ken Potter Playing Taps			1.5K	50 69
05/28/2019 10:46 AM	 2019 Lake Lure Memorial Day Program			1.4K	201 4
05/24/2019 12:33 PM	 HAVE YOU SIGNED UP FOR EVERBRIDGE? We want to ensure			1.6K	137 22
05/24/2019 12:06 PM	 MEMORIAL DAY REMINDER: Please join the Hickory Nut Gorge			1.3K	30 24
05/22/2019 2:42 PM	 REMINDER FOR CHAMBER MEMBERS: Please join the Town of			1.2K	40 9
05/20/2019 11:30 AM	 INTERMITTENT ROAD CLOSURE 05/23/2019: Please note that a			1.1K	9 6
05/15/2019 5:25 PM	 We are deeply saddened to announce the loss of our			24.5K	5.4K 1.8K
05/13/2019 5:38 PM	 LAKE LURE DAM UPDATES: Please click on the following link for a			3K	463 60
05/13/2019 3:30 PM	 PLEASE JOIN US: May Town Council Meeting WHEN: May 14,			1.3K	24 6
05/11/2019 12:32 PM	 Join us at the Lake Lure Beach: Its down to a drizzle. Come check out			1.9K	168 51
05/10/2019 1:45 PM	 SETTING UP FOR TODAY'S BOAT PARADE: Check out the boats as			3.5K	477 173
05/05/2019 8:37 PM	 IMPORTANT UPDATES: On Thursday, 5/2/19, our beloved			15.3K	3.1K 633

b. Event Posts:

Event	Budget Spent	👤 Reach	★ Responses
 Lure of the Lake - Lake Lure Olympiad Open Water Swim Event Town of Lake Lure, NC Sat Jun 8, 10:00am	Boost Event	3.9K	194
 July 3rd Fireworks over Lake Lure Lake Lure Beach Wed Jul 3, 8:00pm	Boost Event	82.3K	7.1K
 10th Annual Dirty Dancing Festival The Dirty Dancing Festival 2 Dates - Sep 13 - Sep 14	Boost Event	130.5K	5.9K
Event	Budget Spent	👤 Reach	★ Responses

Past Events

 Lake Lure Memorial Day Ceremony Town of Lake Lure, NC Mon May 27, 9:00am	Not boosted	3.2K	168
 Chamber re-Charge with the Town of Lake Lure Town of Lake Lure, NC Wed May 22, 5:30pm	Not boosted	1.3K	42
 Chamber of Hickory Nut Gorge Recharge at Town of Lake Lure Town of Lake Lure, NC Wed May 22, 5:30pm	Not boosted	1.2K	38
 Lake Lure Classic Boat and Car Show Town of Lake Lure, NC Fri May 10, 3:00pm	Not boosted	60.9K	4.8K
 Lake Lure Spring Classic Boat & Car Show Town of Lake Lure, NC Fri May 10, 11:00am	Not boosted	35.9K	2.2K

c. Inquiries: 91% successful in monitoring and responding to all Facebook inquiries within 10 hours, collaborating with key leaders as needed to address questions in their respective areas.

d. Benchmarking: Benchmark with at least 1 other municipal site per month to identify strong practices to enhance the ToLL Facebook Page. Benchmarked with Asheville and found the following results:

Town	Population	Followers	Likes	Posts/Month	Notes/Strong Practices
Lake Lure 5/19	1,151	14,134	13,950	14 (5/19)	Balance of information on meetings and events.
Boone	19,205	59,855	9,661	26 (5/19)	Nice photographs and informative posts.

e. Rating: Lake Lure's Facebook page has increased to **4.8 out of 5**.

f. Followers: 13% increase in followers 5/19 compared to 5/18 with **14,134 followers** as of 5/31/19 (Compared to 12,536 in 5/18.)

2. Website Analytics:

- Users: Maintained users with a slight increase in 5/19 with 16,244 users**, compared to 16,086 in 5/18
- New Users: 4% increase in new users in 5/19** with 15,420 users, compared to 14,894 in 5/18.
- Page Views: 2% decrease in page views with 39,907 page views** in 5/19, compared to 40,751 in 4/18.
- Inquiries:** All web inquiries answered timely.

III. MISCELLANEOUS/OTHER

Completed:

- Developed follow-up letter and packet of information for those impacted by the Buffalo Creek Road.
- Hosted Chamber Recharge Event 5/22/19 with about 65 attendees.
- Coordinated the Memorial Day Program 5/27/19 with approximately 100 in attendance.
- Everbridge: Worked with Fire Chief to add links to Everbridge on Website. **791** registrants enrolled to date, an increase of 89 new registrants in the past month. Posted announcement of Everbridge on Facebook, Town News and forwarded via email.
- Coordinated Town Clerk responsibilities during Michelle Jolley's maternity leave.
- The Chamber of Hickory Nut Gorge: Represent the Town at monthly Meetings
- Continue to support the Hickory Nut Gorge Outreach, volunteering at the Arts and Crafts Festival
- Updated Community Development page with new staff.
- Events Checklist: Began utilizing Town Events Checklist
- Working to plan the 7/3/19 Fireworks Event with Sean Humphries and Dustin Waycaster.

Upcoming Events: Please click [here](#) to learn more details about these upcoming events and meetings in and around the [Town of Lake Lure, NC](#):

- ✓ 6/8/19 a@ 10:00: Lure of the Lake - Lake Lure Olympiad Open Water Swim at Lake Lure Beach
- ✓ 7/3/19: [Town of Lake Lure, NC](#) Fireworks Show
- ✓ 7/4/19: [Rumbling Bald Resort Community](#) Fireworks Show
- ✓ 7/9/19 @ 11:00am: Mountain Branch Library Books and Bites Luncheon with Jonathon Pitman "A House Divided" at The 1927 Lake Lure Inn and Spa.



Name: Dustin Waycaster

Department: Fire

REPORT DATE:

May 1, 2019

PREPARED FOR:

Town Manager

I. ACCOMPLISHMENTS

- 4/1 Worked on the old flower bed area out in front of the station
- 4/4 Woods Fire on Yacht Island.
- 4/5 Medical Call on Knight Hollow way/ assisted Public works on Tryon Bay
- 4/6 Held the Cancer services event at Lake Lure Fire Dept.
- 4/7 Medical call Rome Ct.
- 4/8 MVC Chalet Rd.
- 4/10 Pump/water point training
- 4/11 Hose testing/Draft training/ Business/ Training meeting LLFD/Rutherford County Fire Asso. Meeting
- 4/12 Med Call Quail Ridge
- 4/13 Med Call Mnt. Blvd. / Med call Chimney Rock State Park/RBR marina sinking boat.
- 4/14 Rain event Flood Gate opened/ Tornado Warning/ Public assist call/ chest pain call.
- 4/15 Power line Fire Buffalo Creek/Maintenance on 2515(tanker)
- 4/16 Dam Bridge Inspection/ Inspection LLCA Gym
- 4/17 Fire Inspection at Larkins/ 3 calls for service.
- 4/19 Med Call Blueridge Health/ public assist call.
- 4/21 Flood gate opened/Rain event
- 4/22 Heart Problems call/ public assist buffalo shoals
- 4/23 Hydrant testing/ Breathing problems call/ 3 other medical calls during the evening.
- 4/25 Ran 6 calls. Cardiac arrest/ LZ / Fire alarm/ 2 public assist calls/ chest pain.
- 4/26 Bad Wind storm. Multiple trees down and power line calls throughout town.
- 4/27 Raptor Run 5K/ Ring in spring event/ 3 Tree down calls/ 1 power line call.
- 4/28 Med call/ Mutual aid to the County American Zinc Fire in Cliffside.
- 4/29 Repairs made to the Front middle bay door/Carry out CRP.
- 4/30 Repaired the generator on one of our trucks

II. FOLLOW UP

1. Lake Lure Fire Had 328 total hours of training for the month of April.
2. Lake Lure Fire Ran 70 calls 14 of those calls were ALS Medical.
3. Three inspections done this month on Businesses in Town.
4. Wrote 20 Burn Permits

III. OTHER

68%

FIRE
Percentage of Total Incidents

32%

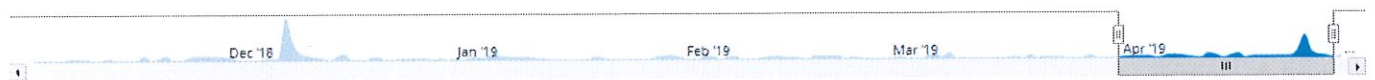
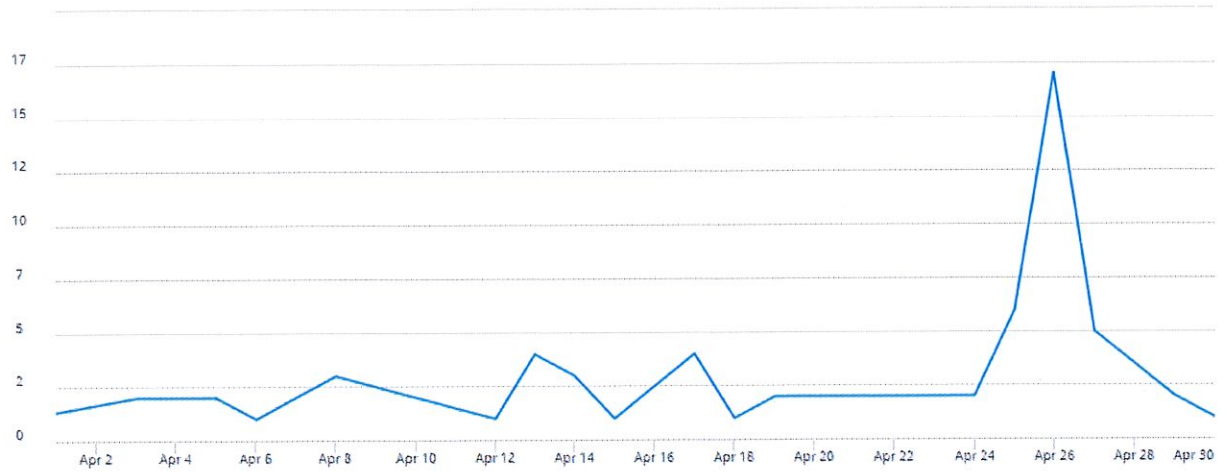
EMS
Percentage of Total Incidents

63

INCIDENTS
In Selected Time Slice

30

DAYS
In Selected Time Slice



Town of Lake Lure

92%



Monthly Financial Summary Report as of: 5/31/2019

Revenues in excess
of Expenditures

General Fund					General Fund					General Fund	
	Annual	Month	Annual	Y-T-D %		Annual	Month	Annual	Y-T-D %	Annual Budget	
Revenues:	Budget:	To Date:	To Date:	Collected	Expenditures:	Budget:	To Date:	To Date:	Spent	Month To Date	
Taxes	\$ 3,081,734	\$ -	\$ 3,110,792	100.94%	Governing Body	\$ 41,300	\$ 1,469	\$ 21,763	52.69%	Annual To Date	\$ 178,368
State Shared Revenues	\$ 1,446,425	\$ 85,969	\$ 1,338,684	92.55%	Administration	\$ 753,738	\$ 53,524	\$ 666,510	88.43%		
Lake	\$ 495,600	\$ 76,114	\$ 478,125	96.47%	Central Services	\$ 101,500	\$ 8,262	\$ 89,311	87.99%		
Beach & Marina	\$ 164,800	\$ 1,730	\$ 204,254	123.94%	Police	\$ 748,122	\$ 56,178	\$ 668,014	89.29%		
*Miscellaneous Revenues	\$ 84,100	\$ 7,240	\$ 120,548	143.34%	Fire	\$ 770,792	\$ 50,268	\$ 649,647	84.28%		
Land Use Fees	\$ 28,400	\$ 1,857	\$ 24,942	87.82%	Sanitation	\$ 230,000	\$ 37,681	\$ 209,085	90.91%		
Loan Proceeds	\$ 102,000	\$ -	\$ -	0.00%	Public Works	\$ 460,906	\$ 31,869	\$ 404,298	87.72%		
Transfers	\$ 1,086,653	\$ -	\$ 85,000	7.82%	Economic Development	\$ 81,200	\$ 5,495	\$ 73,806	90.89%		
Total:	\$ 6,489,712	\$ 172,910	\$ 5,362,345	82.63%	Community Development	\$ 295,800	\$ 18,841	\$ 181,133	61.23%		
*Miscellaneous Revenues Interest, Beer & wine, Fire Tax, ABC Facilities Rentals, Grants, Sale of Assets, Misc., Town Promo, Copies Recycling Collections					Parks and Rec.	\$ 272,536	\$ 19,665	\$ 181,511	66.60%		
					Beach and Marina	\$ 17,200	\$ 480	\$ 14,609	84.94%		
					Golf	\$ 92,500	\$ 60	\$ 91,056	98.44%		
					Lake	\$ 628,143	\$ 77,513	\$ 590,055	93.94%		
					Capital Outlay	\$ 1,186,495	\$ 205,160	\$ 958,594	80.79%		
					Debt Service	\$ 346,170	\$ 57,081	\$ 255,370	73.77%		
					Non Governmental	\$ 126,500	\$ (40)	\$ 129,215	102.15%		
					Transfers	\$ 336,810	\$ -	\$ -	0.00%		
					Longevity	\$ -	\$ -	\$ -	#DIV/0!		
					Contingency Reserve	\$ -	\$ -	\$ -	#DIV/0!		
					Total:	\$ 6,489,712	\$ 623,506	\$ 5,183,977	79.88%		

Water & Sewer Fund					Water & Sewer Fund					Water & Sewer Fund	
	Annual	Month	Annual	Y-T-D %		Annual	Month	Annual	Y-T-D %	Annual Budget	
Revenues:	Budget:	To Date:	To Date:	Collected	Expenditures:	Budget:	To Date:	To Date:	Spent	Month To Date	
Water & Sewer charges	\$ 1,190,000	\$ 257	\$ 1,015,081	85.30%	Water	\$ 180,246	\$ 12,014	\$ 147,872	82.04%	Annual To Date	\$ 221,683
Taps & Connection fees	\$ 10,000	\$ -	\$ 3,618	36.18%	Sewer	\$ 524,317	\$ 40,051	\$ 517,177	98.64%		
Interest & Transfer Fees	\$ 7,500	\$ -	\$ 9,902	132.03%	Capital Projects	\$ 126,000	\$ 25,937	\$ 25,937	20.58%		
Water Tank Rental	\$ 15,000	\$ 1,030	\$ 14,330	95.53%	Debt Service	\$ 130,265	\$ -	\$ 130,262	100.00%		
Transfer from Fund Balance	\$ 180,033				Transfer to Fund	\$ 441,705					
Total:	\$ -	\$ -	\$ -	#DIV/0!	Total:	\$ 1,402,533	\$ 78,002	\$ 821,248	58.55%		
	\$ 1,402,533	\$ 1,287	\$ 1,042,931	74.36%							

Hydro Electric					Hydro Electric					Hydro Electric	
	Annual	Month	Annual	Y-T-D %		Annual	Month	Annual	Y-T-D %	Annual Budget	
Revenues:	Budget:	To Date:	To Date:	Collected	Expenditures:	Budget:	To Date:	To Date:	Spent	Month To Date	
Power Generation	\$ 405,665	\$ 71,619	\$ 1,014,970	250.20%	Operations	\$ 355,093	\$ 20,030	\$ 306,616	86.35%	Annual To Date	\$ 641,478
Interest	\$ 1,000	\$ -	\$ 1,643	164.30%	Transfer to General Fund	\$ -	\$ -	\$ -			
Transfer from Fund Balance	\$ 613,428	\$ -	\$ -	0.00%	Transfer to Silt Reserve	\$ -	\$ -	\$ -	#DIV/0!		
Total:	\$ 1,020,093	\$ 71,619	\$ 1,016,613	99.66%	Cap. Outlay/Special Proj.	\$ 665,000	\$ 883	\$ 68,519	10.30%		
					Total:	\$ 1,020,093	\$ 20,913	\$ 375,135	36.77%		

Cash & Investment Position			Buffalo Creek Capital Project Fund to date			Capital Funds		Comments / Items of note		
			Expenditures	Budget	Actual		Balance to Date			
Carolina Trust Bank										
General Fund	\$	2,905,023		\$ 350,000.00	\$ 350,000.00	Capital Res. Fund	\$ 78,960			
Water & Sewer	\$	(27,015)				Silt Res. Fund	\$ 77,265			
Includes Greenline & Low Pressure						Strip Center	\$ 124,754			
Hydro	\$	855,677				Bridge Pres. Fund	\$ 75,000			
Total:	\$	3,733,685								
NC Capital Management Trust			Reimbursements to date							
			Date	Amount						
			8/1/2015	\$ 91,010						
General (Cash)	\$	39,203	10/25/2017	\$ 200,000						
Water & Sewer	\$	17,872	5/15/2018	\$ 350,000						
Hydro	\$	49,603		\$ -						
Total:	\$	106,678		\$ -						
Total Cash and Investments:	\$	3,840,363								



NAME: SEAN HUMPHRIES

Department: LAKE LURE POLICE DEPT

REPORT DATE:

06/01/2019

CLOSE OUT MONTH:

May 2019

PREPARED FOR:

Town Manager

I. ACCOMPLISHMENTS

1. Lobby Front door is complete. Coded lock installed.
2. Department personnel attended LLCA Gymnatorium Ribbon Cutting
3. Department personnel became recertified in CPR
4. Admin attended class on updated NCIC/SBI Regulations
5. Department personnel worked several large events keeping traffic moving through beach area
6. Chief completed budget preparations
7. Preparations for Flag Day Flag Retirement Ceremony are completed – Event June 14th Morse Park

II. FOLLOW UP

- 1.
- 2.
- 3.

III. OTHER

Total Police Activities for Month: **541** (Partial Break-down below)

4	Breaking/Entering/Larcenies	47	Traffic Stops
14	Citations	20	Warning Citations
12	Verbal Warnings	10	Accidents
1	Total Arrests	0	Motorcycle Mufflers Checked
0	Roadside Checkpoints	0	Boys Camp Road Complaints
19	Lake Ordinance Violations	3	Ordinance Violation/Camping undesignated

Citations – Cumulative Total of Citations: **14** (Hard Copies) (1 Citation may include 2 charges)

Charges: (17 Total Charges) 1-Speeding, 1- NOL, 2-Driving While Revoked, 3-Exp Registration, 2-Failure to Stop for Stop Sign, 2-No Insurance, 6-Other Misdemeanor Infractions

Arrests – Cumulative Total of Arrests: **1** (1 Arrest may include several charges)

Charges: 1-Failure to Appear

Activity Log Event Summary (Cumulative Totals)

Lake Lure Police
(05/01/2019 - 05/31/2019)

911 Hangup	1	Accident	10
Advised Civil Matter	1	Alarm activation	22
Animal Complaint	7	Assault	1
Assist EMS	5	Assist Fire Department	12
Assist Other Department	9	Assist other Lake Lure Officer	33
Attempt to Locate	3	Attempt to Serve a Subpoena	4
Attempt to Serve a Warrant	1	Attempted Suicide	1
BOLO	3	Breaking and Entering	2
Call by Phone	12	Careless and Reckless Driving	2
Citation	14	Collect/Process Evidence	2
Community Contact	4	Court	4
Damage to Property	2	Disturbance	9
Domestic Trouble	2	Escort	1
Extra Patrol	56	Fireworks	1
Follow up Investigation	5	Foot Patrol	44
Hit and Run	1	Illegally Parked Vehicle	6
In Office Work	11	Intoxicated Subject(s)	2
Investigate Suspicious Vehicle	6	Involuntary/Voluntary Commitment Transport	5
Lake - Boat Permit Check	1	Lake - Boater Assist	1
Lake - Breaking wake violation	1	Lake - New Event	1
Lake - Ordinance Violation	14	Lake - Patrol	11
Lake - Stranded Boat	6	Lake - Unauthorized Swimmer	4
Lake - Verbal warning	3	Larceny Report	2
Leash Law Violation	2	MAMA Landing Site Clear	2
Meet with Subject	3	Missing Person	3
Ordinance Violation- Camping Not Permitted	3	Pill Drop Box Processing	1
Prisoner in Custody	1	Requested Residential Checks	3
School Patrol	7	Series of Business Checks	39
Serve a Warrant	2	Silent 911	1
Speak With Subject	3	Stranded Motorist	12
Streetlight Maintenance Check	1	Suspicious Person(s)	5
Threatening Suicide	2	Traffic Stop	47
Training	5	Tree Blocking Road	1
Trespassing	2	Vehicle Maintenance	8
Verbal Warning	12	Warning Citation	20
Welfare Check	8		

Total Number Of Events: 541



Name: Dean Givens

Department: Parks, Rec and Lake

REPORT DATE:

May 30, 2019

PREPARED FOR:

Town Manager

I. ACCOMPLISHMENTS

1. Successful boat and car show, except for the rain.
2. Memorial Day Weekend was very busy but no incidents

I. FOLLOW UP

- 1. Boys Camp Concept Master Plan.** Next step, Engineering MRF (materials Recovery Facility) and construction drawings for campground and MRF. Applying for additional PARTF grant for construction phase of the project.
- 2. River Debris Boom.** Working on ordering a new "boat gate" that will allow the boom to stay in place permanently, while allowing boat traffic to pass through.
- 3. Boardwalk/marina.** Finalize detail on land portion for dock connection, construction drawings with bid pack. (Should have drawings soon.)

II. OTHER

PR&LD ACTIVITIES:

1. Attended multiple meetings/events:
 1. Staff-3
 2. LAB-1
 3. P&R-1
 4. Council-1
 5. Boardwalk-1
 6. LAB special committee-1
 7. Golf Course Small Area Plan-1
 8. Boat show-1
 9. PARTF-1
 10. Sewer-1
 11. Budget-1
 12. Dredging Contractor-2
 13. Cove Captains Brunch
 14. Boat and Car Show
 15. Recharge Event HNGC

2. Worked on multiple projects:

1. Boys Camp Concept Master Plan,
2. Morse Park event space
3. Boardwalk/Marina
4. Commercial boat lake use hours study
5. River debris boom/Boat gate
6. Dredging
7. Dittmer-Watts trails
8. Golf Course Small Area Plan
9. Flowering Bridge
10. Updating Lake Use Regulation for June Marine Commission

PRC ACTIVITIES:

1. Attended meeting for Classic Car and Boat Show final preparations.
2. Attended meeting with Rutherford County to go over Recreational Needs Survey results, and Rutherford County Parks and Recreation Comprehensive Master Plan steering committee meeting.
3. Attended meeting with Judy Francis of NC Division of Parks and Recreation to access PARTF Grant procedures.
4. Met with Dana Bradley to review trail management of Buffalo Creek Park, and Weed Patch Mountain Trail.
5. Met with Landscape Architect to brainstorm LLGC design and scope.
6. Met with Dale Minick to brainstorm ideas on relocating Morse Park features to LLGC.
7. Created Scope of Work for Landscape Architect to design recreation area near LLGC.
8. Captured photos and video of Classic Car and Boat show and submitted to Communications Specialist.
9. Assisted LLFD with towing compromised vessel back to marina during boat parade.
10. Compiled information for the PARTF Acquisition Reimbursement Request Form for the Boys Camp Road Property.
11. Coordinated with Public Works Department to construct and complete the new LLFB sign.
12. Submitted application for planning assistance through the EPA's Recreation Economy for Rural Communities Planning Assistance Program, for the new CRSP egress.
13. Coordinated with elected officials and stakeholders to obtain letters of support for the application package submitted to the EPA.
14. Inquired with Hendersonville Apple Festival regarding Lake Lure as a participant.
15. Attended Raptor Center Ribbon Cutting Event.
16. Attended Recharge Event with Hickory Nut Gorge Chamber.
17. Collected water samples for testing in Black Mountain.
18. Reviewed NC DOT Division of bicycle and pedestrian transportation grant.
19. Created pre-registration form for "painting with a twist" class and gave to Communications Specialist.

P&R Maintenance Activities:

1. Removed 5 trees blocking trails on Dittmer/Watts Nature Trail.
2. Sprayed Round-up as needed
3. Picked-up trash
4. Regular mowing
5. Attended PR&L meeting
6. Purchased and picked-up plants and supplies. (multiple trips)
7. Boat show banners with Patrick. Monday
8. Planted annual bed at Town Hall, and finished bed at ABC store.
9. Returned banners to the Outreach & the Library.
10. Finished mowing/weedeating/blowing/ pulling weeds in areas of the classic boat show.
11. Pruned shrubs at Marina sign
12. Planted annual bed at Marina sign
13. Put up banners on top location.
14. Changed sign at Washburn Marina.
15. Mowed Dittmer/Watts, 64/74/#9, Lake House.
16. Mutt mitts maintenance.
17. Mowed future campground
18. Finished cleaning up tree at police boat house
19. Watered flowers
20. Mulched bed at #9 & 64/74
21. Mulched at Dittmer/Watts
22. Cleaned area where mulch was stored.
23. Pruned hollies at War Memorial.
24. Changed banners
25. Cleaned War Memorial
26. Preparing for Memorial Day weekend
27. Pruned dogwood, maples & sycamores in Arts & Crafts venue.
28. Cleaned up town after the Memorial Day festivities. Total of 10.5 man hours.

Fecal Coliform Results

Water Quality 2018/19

Fecal Count (CFU per 100ml)

Date Collected	July	AUG	SEP	APR	MAY	JUN			
	30th	27th	24th	29th					
1. Pool Creek	76	66	50	84					
2. Beach Swim	59	58	36	250					
3. Beach Slide	54	80	46	10					
4. Broad River	30	49	330	110					
5. Tryon Bay		7							
6. Dam		1		2					
7. Sunset Cove	5			11					
8. Hummingbird Cove	4	4		4					
9. Havners Cove	2	2		6					
10. Rumbling Bald Beach	39	2	10	13					
11. Broad River - WWTP									
12. Broad River + WWTP									
13. Edward's Cove	6			5					
14. Pier Point									
15. RBR Chimney Rock Park									
16. Reedy Patch Creek									
17. Hicory Creek									
18. Fire Fly Cove									
19. LLVR	3	1							
20. Picnic Point									
21. Deerwood/Thomas Dr.									
22. Rockcrest Cove									
23. Dam Marina									
24. Grey Logs COVE									
	0-89 Good		99-199 Marginal		199+ Concern				

Lake Enforcement & Patrol

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Year
Patrol hours	144	146	133	75	41	18	2	2	25	18			604
Warnings	5	26	18	2	21	2	0	0	0	6			80
Citations	0	0	0	0	0	0	0	0	0	0			0
Assistance to Boaters	8	13	22	8	4	2	0	0	4	4			65
Camera Violations	0	0	0	0	0	0	0	0	0	1			1
Camera Citations	0	0	0	0	0	0	0	0	0	0			0



Name: David Arrowood

Department: Public Works

REPORT DATE:

June 2, 2019

PREPARED FOR:

Town Manager

I. ACCOMPLISHMENTS

1. Installed new Stainless Steel cables on floodgates. This project was started 2 years ago.
2. Installed new motor on the original mule at floodgates. This also was started 2 years ago.
3. We completed all Consumer Confidence reports for all Water Systems this year.

II. FOLLOW UP

1. I have ask 2 companies to come give me a price on a roof over floodgate motors. I haven't got a quote yet but still trying.
2. I have a meeting this Thursday with DEQ concerning a NOV we received for a waterleak we had in the Highlands. Im disputing this Nov because our leak was caused by RD failure that doesn't belong to the Town and I don't think we contributed to putting silt in the stream.
- 3.

III. OTHER

- 5-1-19 We fixed and replaced pipes at the Dittmer/Watts trails.
- 5-2-19 I went out on lake and inspected about ½ of the manholes around Lake.
- 5-3-19 We installed a new drain pipe at the entrance to the Dittmer/Watts trail.
- 5-6-19 We read water meters and mowed grass at intersections.
- 5-6-19 We took the LAB to the Dam and Hydro for a site visit.
- 5-8-19 We cleaned up lake debris from behind ABC before boat show.
- 5-10-19 We meet with SDG Engineering about projects the town is working on.
- 5-10-19 We kept at full pond for the Antique Boat Show.
- 5-10-19 All paving is completed except for Justice Drive.

5-10-19 All paving is completed in Tryon Bay where storm drain was installed.

5-14-19 All paving is completed for this year.

5-14-19 Cleaned up fallen trees on Holmes Road, & Lake Ridge BLVD.

5-16/5-17-19 Purchased new 14K trailer for Public works Dept.

5-16-17 Worked on guardrail on Tryon Bay Circle.

5-20-19 completed guardrail on Tryon Bay Circle.

5-21-19 Removed leg off floating dock for George Whitmer.

5-21-19 Asked Linda Ward to contact owners on Seton Road about broken sewer line.

5-21-19 Attended meeting with DOT in Asheville about bridge over dam.

5-22-19 Had hydraulic valve repaired for John Deere tractor.

5-22-19 Removed fallen trees on Washburn Road.

5-24-19 Got A/C working at Police Dept.

5-28-19 Ordered 2 new Geo tubes for Waste Water Treatment Plant to have on hand.

5-28-19 Talked with Amy Annino from DEQ about Notice of Violation we received from the State of NC over busted water line in the Highlands back in January.

5-29-19 Installed new stainless steele cables on flood gates.

5-29-19 Started replacing motor on one of the flood gate mules.

5-29-19 Took sample of sludge to lab to get approval to haul from Waste Water Treatment Plant to Union S.C. landfill.

5-30-19 Completed Consumer Confidence Report for all water systems.

5-30-19 Added gravel to Luther Burbank Road, which is not paved.



**MINUTES OF THE SPECIAL MEETING OF THE LAKE LURE TOWN COUNCIL HELD
TUESDAY, MAY 23, 2019, 9:00 A.M. AT THE LAKE LURE MUNICIPAL CENTER**

PRESENT: Mayor Pro Tem John W. Moore
Commissioner Bob Cameron
Commissioner John Kilby
Commissioner Stephen M. Webber

Shannon Baldwin, Town Manager

CALL TO ORDER

Mayor Pro Tem John W. Moore called the meeting to order at 9:05 a.m. and gave the invocation. Council members led the pledge of allegiance.

APPROVE THE AGENDA

Commissioner Stephen Webber proposed that the following item be added to the agenda:

- Jeffrey Brown, Brown Engineering should be added to the beginning of the agenda to present a Policy Summary.

Commissioner Bob Cameron made a motion to approve the Agenda as amended. Commissioner Stephen Webber seconded the motion and it carried 4-0.

BROWN ENGINEERING

Mr. Brown presented the following information. He noted that the Utility Advisory Board has reviewed the Policy Summary and concurs with the information. There was discussion on each item below:

1. Overall Policy Statement(s)
 - a. The Town of Lake Lure is developing a LPSS (low pressure sewer system) in order to comply with NCDEQ water quality regulations.
 - b. Properties that reside within the Lake Lure service area will be required to hook onto the sewer system when it is available.
2. Utility Policy – Ownership

Policy: The Town of Lake Lure will own and maintain a LPSS. The cost to operate, maintain, repair shall be covered by the sewer rate(s) established.

3. Utility Policy – Shared Connections

Policy: Shared systems shall be allowed if the system is NCDEQ approved collection system and meets the Town of Lake Lure LPSS Standards.

4. Utility Policy – Connection Program

5. Policy: Connection Fees:

a. Connection fees are waived during the construction phase of a Lake Lure low pressure main.

b. Post Construction of low-pressure mains; Connection fees shall apply and shall be set by the current policy/ rate structure.

c. Utility Policy – Connections below Lake Level

6. Policy: There shall be no active sewer below Lake Full Pond.

5. Utility Policy – Rates.

Policy: The Town of Lake Lure owns and operates a LPSS Enterprise Fund. The Enterprise fund shall be funded through a rate structure. The Rate Structure shall include both common costs and user driven costs.

After a thorough discussion, consensus was reached to use the policy recommendations outlined above as guidance for the design phase of the LPSS.

CLOSED SESSION MINUTES

Shannon Baldwin, Town Manager presented the minutes of the May 14, 2019 Town Council Closed Session. Council members reviewed the minutes and approved them by signing their initials.

BUDGET WORKSHOP

- I. Overview, Revenue: Sam Karr, Finance Director, provided an overview of the FY2019-2020 budget information. He noted that Rutherford County re-assessed properties this year. He explained that overall, the average growth rate county-wide is only 1.065%, however, they reduced tax values in Lake Lure by about 4.5%. He added that one cent on the tax rate is equivalent to about \$81,253; a neutral revenue tax rate would require a .017 tax rate increase to .377 from .36 cents from last fiscal year.

Mr. Karr stated that the state economic outlook at this time of year's annual revenue forecast is much the same as it has been for all recent revenue forecasts. Indicators continue to point to a slow, steady economic growth for the state in the coming months. He stated that although there is talk of a recession, the recession speculation primarily centers on 2020 and beyond. He advised that

Page 3 – Special Meeting – Budget Hearing Minutes
May 23 2019

meetings had been held with Town Council to review the Capital Improvement Plan (CIP) and he met with Town department heads on their operational budgets. He explained that the budget that was being presented included cost-of-living adjustments (COLAs) to 1.9% of the Consumer Price Index (CPI-2018). The budget also includes Health Insurance and retirement rate increases.

There was a general discussion. Mr. Karr noted that the proposed budget is roughly \$715,000 out of balance in the General Fund.. He added that \$243,762 was coming out of the General Fund to the Capital Reserve Fund and noted that the Capital Reserve Fund will have a balance of \$322,722 without any transfers.

Town Council reviewed each department's respective budget in the following order:

- a. The Police Department budget was presented by Sean Humphries, Police Chief. There was a general discussion and consensus on the proposed operational budget and related items included in the CIP.
- b. The Communications and Events budget was presented by Laura Krejci, Communications/Events Coordinator. There was a general discussion on the proposed budget and consensus on the proposed operational budget and related items included in the CIP.
- c. Economic Development was presented by Laura Doster, Executive Director for the Chamber of Hickory Nut Gorge (CHNG) and Bill Ashman, Secretary (CHNG) . Ms. Doster provided the attached overview for discussion. The Town budgeted \$10,000 for the Chamber for the purpose of Economic Development. The attached proposal included a request for \$30,000 to address Economic Development through grant writing for the Town. There was a discussion about economic development and what the needs and expectations were for the Town. There was consensus that a memorandum of Understanding (MOU) needed to be developed to clearly outline these expectations to secure value. Commissioner Bob Cameron recommended adding \$10,000 towards this request. There was consensus on putting aside an additional \$10,000 until An MOU could be agreed upon.



052319 Chamber
HNG Budget Presen

- d. The Public Works and Hydroelectric Plant budget were presented by David Arrowood, Public Works Director. There was a general discussion on the proposed budget and consensus was reached on the proposed operational budget and related items included in the CIP.
- e. The Parks, Recreation and Lake budget, including the Beach & Marina were presented by Dean Givens, Parks, Recreation and Lake Director. Note that there had been \$5,000 taken out of the budget for the flowering bridge. There was consensus to add this back into the budget due to the added value of the Flowering Bridge to the Lake Lure community with their over 50,000 visitors that come out to see the bridge.

There was consensus to add an additional \$25,000 for increased dredging and discussed letting Tim Edwards dredge without payment as he has found a way to make this profitable. There was also consensus to complete a budget amendment to use the Silt Removal Funds to purchase the

Worthington Boat Gate for \$13,000.

- f. The Community Development budget was presented by Brad Burton, Community Development Director. There was consensus on the budget with the following amendment to move \$10,000 from 102 to 691 under “contractual services.”
- g. The Fire Department/Emergency Management budget was presented by Dustin Waycaster, Fire Chief/Emergency Management Coordinator. There was a general discussion on the budget and consensus was reached on the proposed operational budget and related items included in the CIP.
- h. The following Voluntary Fire Departments presented their respective proposed budgets:
 - 1) Fairfield Mountains Fire Department was represented by Gary Wilson. There was a general discussion and consensus was reached on the proposed budget.
 - 2) Chimney Rock Fire Department was represented by Chris Melton There was a general discussion and consensus was reached on the proposed budget.
 - 3) Bill’s Creek Fire Department was represented by Jimmy Howell. There was a general discussion and consensus was reached on the proposed budget.

ADJOURN THE MEETING

With no further business, Commissioner Bob Cameron made a motion to adjourn the meeting at 2:55 p.m. Commissioner Stephen Webber seconded and the motion carried 4-0.

ATTEST:

Laura Krejci,
Interim Town Clerk

Mayor Pro Tem John W. Moore



**MINUTES OF THE REGULAR MEETING OF THE LAKE LURE TOWN COUNCIL
HELD TUESDAY, MAY 14, 2019, 5:00 P.M. AT THE LAKE LURE MUNICIPAL
CENTER**

PRESENT: Mayor Pro Tem John W. Moore
Commissioner Bob Cameron
Commissioner John Kilby
Commissioner Stephen M. Webber

William Morgan, Jr., Town Attorney
Shannon Baldwin, Town Manager

ABSENT: Mayor Kevin Cooley

CALL TO ORDER

Mayor Pro Tem John Moore called the meeting to order at 5:00 p.m. and gave the invocation. Council members led the pledge of allegiance.

APPROVE THE AGENDA

Commissioner Stephen Webber proposed that the following item be moved from the item C on the Consent Agenda and added to New Business, item D for discussion:

- Item C. Budget Amendment # 247: To complete two custom repair projects started by Clifton Power Co. Replacement of custom made Tainter Gate Cables (\$11,892) and Installation of Electric Motor on Tainter Gate #1. (\$3,502.58)

Change the description from Propane Tank (#533) to Tainter Gate Repairs and budgeted amounts change from \$25,000 to \$15,500 (balance of \$9,500 moves to Fund Balance).

Commissioner Bob Cameron made a motion to approve the Agenda as amended. Commissioner John Kilby seconded the motion and it carried 4-0.

MAYOR'S COMMUNICATIONS

Mayor Pro Tem John Moore provided the following updates:

Page 2- Minutes of the May 14, 2019 Regular Council Meeting

- **Mayor Cooley:** We ask that the community keep Mayor Cooley and his family in prayer. At the time we are respecting the family's privacy and protocol regarding the release of information regarding his condition.
- **Zoning and Planning Board:** Mayor Pro Tem John Moore provided a Council Liaison Report for the Zoning and Planning Board.

TOWN MANAGER COMMUNICATIONS

Shannon Baldwin, Town Manager, provided the following updates:

- **Installation of Geo-tubes:** Geo-tubes have been installed at the Waste Water Treatment Plant and they are working well.
- **Small Generator Repair:** The Town is reviewing a contract with Clifton Power Co. and recommendations for repairing the hoist for the intake. The Town will be working with Schnabel Engineering on this contract review as well as the hoist for the intake before releasing an RFP.
- **Dam Updates:** Town staff met with the NC Department of Environmental Quality's Dam Safety Office (DSO) in Greensboro, NC. They were receptive to the conditions assessment report. They have advised that they have a much more accurate report of the dam's condition from Schnabel Engineering. With this assessment completed, we are in good standing with the DSO.
- **Workshop on the Low Pressure Sewer System:** Town Council held a workshop on 5/8/19 with Brown Engineering to discuss the Low Pressure Sewer System (LPSS). This generated an action item for Brown Engineering to complete a white paper on policy recommendations related to the LPSS. Brown Engineering delivered a draft of the policy recommendations and these have been shared with the Utility Advisory Board for review. Once they review these recommendations, these will be shared with Town Council as soon as possible.
- **Budget Workshop:** Sam Karr, Finance Director, announced the upcoming Special Meeting for a Budget Workshop on 5/23/19, beginning at 9:00. He advised that department heads had been asked to attend the meeting, along with representatives from any organizations that have requested contributions from the Town.
- **NC Department of Transportation (NCDOT) Bridge Meeting:** A meeting was held on 5/21/19 with the NCDOT, Dam Safety Office in Ashville, Schnabel

Page 3- Minutes of the May 14, 2019 Regular Council Meeting

Engineering, and Town staff to discuss the bridge over the dam. There will be ongoing discussions on plans for the dam.

- **Infrastructure Projects Brochure:** This brochure was available for review at the meeting. The brochure highlights the major infrastructure needs for the Town, as well as the costs associated with these needs. This brochure was developed by Mayor Cooley, Shannon Baldwin, Brad Burton and Laura Krejci and is being used to help communicate significant Town needs to those who may be in a position to assist the Town with these costs. (Attachment A)



ToLL Infrastructure
Needs Final+.pdf

- **Communication/Events:** Laura Krejci, Communications Specialist and Events Coordinator gave an update on Everbridge, Lake Lure's new mass notification service. She explained that this is the notification system is utilized by Rutherford County and it will replace the Code Red System that is currently in place. Commissioner Stephen Webber asked if those who were registered with Code Red would be automatically registered with Everbridge. Ms. Krejci confirmed that this was not possible. Code Red registrants do not automatically become Everbridge Registrants so everyone must sign up to receive notifications. Ms. Krejci distributed the attached Everbridge Flyer with information on how to register. (Attachment B)



Everbridge
Flyer.pdf

- Ms. Krejci also provided an overview of the Memorial Day Program scheduled for 5/27/19 at 9:00 am at the Veterans Memorial Kiosk in front of the Lake Lure Beach. She announced that Captain Ed Dittmer, US Navy (Ret.) was serving as the Chairperson for the event. She advised that the Henderson County Honor Guard was participating in the program to Post the Colors and a student from Lake Lure Classical Academy would be singing the National Anthem. She encouraged everyone to attend and distributed a Memorial Day Program which is attached. (Attachment C)



2019 Memorial Day
Program Agenda.pdf

Page 4- Minutes of the May 14, 2019 Regular Council Meeting

Commissioner Bob Cameron made a motion to open the Public Hearing for Ordinance No. 19-05-14. Commissioner John Kilby seconded the motion and it carried 4-0.

PUBLIC FORUM

Mayor Pro Tem John Moore asked if anyone had a public comment and noted that no one had signed up to speak during the Public Hearing.

- A. Ordinance No. 19-05-14: Brad Burton, Community Development Director gave an overview of this Ordinance amending the Town of Lake Lure's Code of Ordinances, Chapter 40, "Streets and Sidewalks," specifically § 40.21, formerly entitled "House Moving;" proposed to be re-titled as "Heavy/Oversize Loads, Moving of Houses of Modular Homes."

Mr. Burton requested the following minor changes be made:

- #5, page 52 of the Meeting Packet. Add "and a Public Works Director" to the General Requirements: A pre-transport meeting is required with the Community Development Director or assigns the Chief of Police, Fire Chief and Public Works Director.
- The other change is at the end, there should be a sentence that says, "Penalty, see section 10.99."

There was a general discussion regarding the proposed ordinance and the regulations.

Mayor Pro Tem John Moore asked if anyone had a public comment and noted that no one had signed up to speak during the Public Hearing. There were no public comments.

Commissioner Bob Cameron made a motion to close the Public Hearing for Ordinance No. 19-05-14A. Commissioner Stephen Webber seconded the motion and it carried 4-0.

Commissioner Bob Cameron made a motion to open the Public Hearing for Ordinance No. 19-05-14A. Commissioner John Kilby seconded the motion and it carried 4-0.

- B. Ordinance No. 19-05-14A: Dean Givens, Parks, Recreation and Lake Director, gave an overview of the proposed ordinance amending the Town of Lake Lure's Code of Ordinances, Chapter 81, "Animals," specifically § 81.02C adding the Dittmer Watts Nature Trail (Tax Pin 1649620) to the list of Town properties where leash restraints are required for dogs. He advised that there had been two recent incidents involving dogs that were not on leashes. He explained that these incidents prompted a discussion about proposing an amendment to this ordinance to expand the areas that require dogs to be on a leash to protect those that were visiting our Town.

Page 5- Minutes of the May 14, 2019 Regular Council Meeting

Mr Givens stated that the amendment was recommended by the Parks and Recreation Board by a narrow vote. He added that the primary reason for the proposed amendment was to ensure that those visiting Lake Lure felt safe. Mr. Baldwin, Town Manager, asked for a summary of the dissenting views from the Parks and Recreation Board. Mr. Givens provided a summary stating that some Board members preferred allowing dogs to run free of a leash in some areas, such as parks. Mr. Baldwin stated that the proposed amendment was to ensure dogs were on a leash in parks that were within Town Limits and not those parks outside Town Limits. Commissioner Webber asked about the liability and Town Attorney, William Morgan, stated that liability was generally for the dog owner in these situations. He added that if there proved to be a problem, there may be a duty to take further action, but he was not aware of any penalties for Towns that do not have a leash law. Police Chief Sean Humphries added a synopsis of the two recent incidents that prompted the proposed amendment. Mr. Givens and Council members had a discussion about concerns on both sides of the issue. It was noted that some members of the Parks and Recreation Board were not present for the last Board meeting when the proposed amendment was being discussed. Mayor Pro Tem John Moore recommended that the proposed amendment go back to the Parks and Recreation Board for further review and discussion with all the Board members represented so that a thoughtful decision could be made. Commissioner John Kilby recommended that the Town Attorney, William Morgan, also look into this proposed ordinance further.

Mayor Pro Tem acknowledged Maria Diorio as she asked to make a Public Comment. She stated her name and said that she lived at 145 Neighborly Drive. She stated that she was a dog owner and she keeps her dog on a leash. She said that her husband frequently takes her dog on walks in Dittmer Watts Park and the problem occurs when dogs that are not on a leash, approach her dog. She is concerned that these dogs might be injured by her dog as he is not as socialized. She said that she spoke with her veterinarian, Dr. Lisa Shumate, about this issue. She said she would be happy to speak with any one about this issue and she advocates for the Leash Law. She added that this is another reason to create a dog park that is being considered. Mayor Pro Tem John Moore and the Commissioners agreed that this was a very controversial subject and that they wanted to be sure to make a thoughtful decision with further input from the Parks and Recreation Board and the Town Attorney.

Mayor Pro Tem John Moore asked if anyone else had a public comment. Hearing none, Commissioner Bob Cameron made a motion to close the Public Hearing. Commissioner John Kilby seconded the motion and it carried 4-0.

PRESENTATION

Mayor Pro Tem John Moore announced that there would be a presentation by the Chamber of Hickory Nut Gorge. Ms. Laura Doster, Executive Director of the Chamber of Hickory Nut Gorge introduced herself and thanked the Council for the opportunity to brief them. She began her presentation by introducing her staff and the Chamber Board members, followed by the attached presentation.



051419 Chamber
HNG Presentation tc

COUNCIL LIAISON REPORTS & COMMENTS

Commissioner Bob Cameron reported the activities of the Utilities Advisory Board.

Commissioner John Kilby reported the activities of the Lake Advisory Board and the Alcoholic Beverage Control (ABC) Board.

Mayor Pro Tem John Moore reported the activities of the Zoning and Planning Board.

Commissioner Stephen Webber reported the activities of the Parks and Recreation Board, the Board of Adjustment and the Lake Structures Appeals Board.

CONSENT AGENDA

Mayor Pro Tem John Moore presented the Consent Agenda and asked if any other items should be removed before calling for action.

Commission Stephen Webber made a motion to approve the Consent Agenda as amended and Commissioner Bob Cameron seconded the motion. The Consent Agenda, incorporating the following items, was unanimously approved and adopted as amended:

- A. Adoption of the April 9, 2019 Regular Town Council Minutes.
- B. Budget Amendment #246. Increase budget Sale of Fixed Assets (#351) by 3,500 and increase line item #10-80000-528-Trailer to \$3,500.
- C. Suspension of Chapter 61: "Peddlers" of the Code of Ordinances for Hickory Nut Gorge Outreach 2019 Lake Lure Arts and Crafts Festival.

NEW BUSINESS:

A. PROPOSED ORDINANCE NO. 19-5-14: ORDINANCE AMENDING THE TOWN OF LAKE LURE CODE OF ORDINANCES, CHAPTER 40, "STREETS AND SIDEWALKS"

Proposed Ordinance No. 19-05-14: An Ordinance Amending the Town of Lake Lure's Code of Ordinances, Chapter 40, "Streets and Sidewalks," specifically § 40.21, formerly entitled "House Moving;" proposed to be re-titled as "Heavy/Oversize Loads, Moving of Houses of Modular Homes."

Commissioner Bob Cameron made a motion to approve Ordinance No. 19-05-14, Chapter 40, "Streets and Sidewalks". Commissioner Stephen Webber seconded the motion with the clarification that the ordinance be approved as amended during the Public Hearing and it carried 4-0.

NEW BUSINESS:

B. PROPOSED ORDINANCE NO 19-05-14A: AN ORDINANCE AMENDING THE TOWN OF LAKE LURE CODE OF ORDINANCES, CHAPTER 81, "ANIMALS"

Proposed Ordinance No. 19-05-14A: An Ordinance Amending the Town of Lake Lure's Code of Ordinances, Chapter 81, "Animals," specifically § 81.02C, adding all Town Parks to the list of Town properties where leash restraints are required for dogs.

Commissioner Bob Cameron made a motion to defer a decision on Ordinance No. 19-05-14A, Chapter 81 "Animals" until hearing further input from the Parks and Recreation Board and the attorney next month. Commissioner Stephen Webber seconded the motion with one amendment to the text that is presented. He noted that all discussions on this issue stipulated that the proposed amendment was pertaining to parks within the Town limits, but the proposed ordinance does not clearly make this distinction and he advised that it should be amended. Deferring this amended item until the next month with input from the Parks and Recreation Board and the attorney carried 4-0.

NEW BUSINESS:

C. CONSIDER REDIFINING FULL POND AS 990.5 MEAN SEA LEVEL (MSL)

Mr. Baldwin, Town Manager, noted that in 1927 when they originally measured the elevation of Lake Lure's Full Pond it was at 990 MSL. He stated that they used a certain method to calculate the elevation and today when we take this measurement, the calculation is 990.5. He added that the practical application of changing full pond to 990.5 is that the Town will use this new MSL to allow us to maintain lake levels and ensure that boats do not have difficulty getting in and out. He asked David Arrowood, Public Works Director, to speak to the impact of this change on running the generator. Mr. Arrowood explained that this change will allow his team to work within 24 inches below the boat and this will now be 990.5. He added that this change cuts off a small area that we are generating from and noted that the minute the generator is turned on, we draw from the full pond. There was a discussion about the attention to detail with lake levels that has been achieved from having three shifts of operators attending to the lake levels.

Mr. Baldwin asked Dustin Waycaster, Fire Chief/Emergency Management Coordinator to provide input on this topic. He added that as this recommended change was being considered, the Town consulted Schnabel Engineering. He stated that they had a discussion about water overflowing the top of the dam and they reported that this would not be a problem as the dam was designed to allow water to flow across the top of the flood gates if necessary. Chief Waycaster stated that at any time that water was allowed to overflow across the top of the flood gates, the water would flow across all three buttresses. Mr. Baldwin added that there had been a concern about this circumstance and they were pleased to hear from the engineers that this would not be a problem if we had this experience. Mr. Waycaster added that it would not be our intention to do this, but we were pleased to learn that the dam could withstand overflowing water, if this occurred.

Mr. Baldwin then asked Brad Burton, Community Development Director, to provide his input regarding the calculations for MSL. He stated that he was confident in the calculations based on his assessment as the Lake Structures point of contact.

Mayor Pro Tem John Moore recommended we try this change for a couple of months and see how it goes before making a definitive change.

NEW BUSINESS:

B. BUDGET AMANEDMENT #247 TO COMPLETE TWO CUSTOM REPAIR PROJECTS

Commissioner Stephen Webber led a discussion regarding Budget Amendment # 247- To complete two custom repair projects started by Clifton Power Co. Replacement of custom made Tainter Gate Cables-(\$11,892) Installation of Electric Motor on Tainter Gate #1. (\$3,502.58). This change would alter the description from Propane Tank (#533) to Tainter Gate Repairs and budgeted amounts change from \$25,000 to \$15,500 (balance of \$9,500 moves to Fund Balance). He noted that this amendment leaves a balance of \$9,500 and recommended that these funds be held in the account until the project is complete as these projects are often come in over budget. He asked Sam Karr, Finance Director, if this could be done. Mr Karr confirmed that the funds could remain in the account, if additional funds were required to complete the project.

Commissioner Bob Cameron asked if the remaining funds (\$9,500) could be used to purchase a shed for the dam gate operators. Mayor Pro Tem John Moore recommended that David Arrowood obtain an estimate for the shed before the Budget Workshop scheduled for 5/23/19.

Commissioner Stephen Webber made a motion to approve the budget amendment with the understanding that the balance of \$9,500 would remain in the account until the project was completed. Commissioner Bob Cameron seconded the motion and it carried 4-0.

ADJOURN THE MEETING

With no further business, Commissioner Bob Cameron made a motion to adjourn the meeting at 6:34 p.m. Commissioner John Kilby seconded and the motion carried 4-0.

ATTEST:

Laura Krejci,
Interim Town Clerk

Mayor Pro Tem, John Moore

Brief History of Lake Lure

Creating a resort community in Western NC was the vision of Dr. Lucius B. Morse in the early 1900's. Soliciting the financial backing of his brothers, Hiram and Asahel, Dr. Morse purchased Chimney Rock (400 acres) from Jerome Freeman in 1902 for \$5,000. In 1916, Chimney Rock Company was formed by the Morse brothers and construction of Chimney Rock Park began. The company acquired enough acreage (in what is now the Lake Lure area) to bring the total to 8,000 acres, including the valley in which Lake Lure lies and the hills and mountains above.

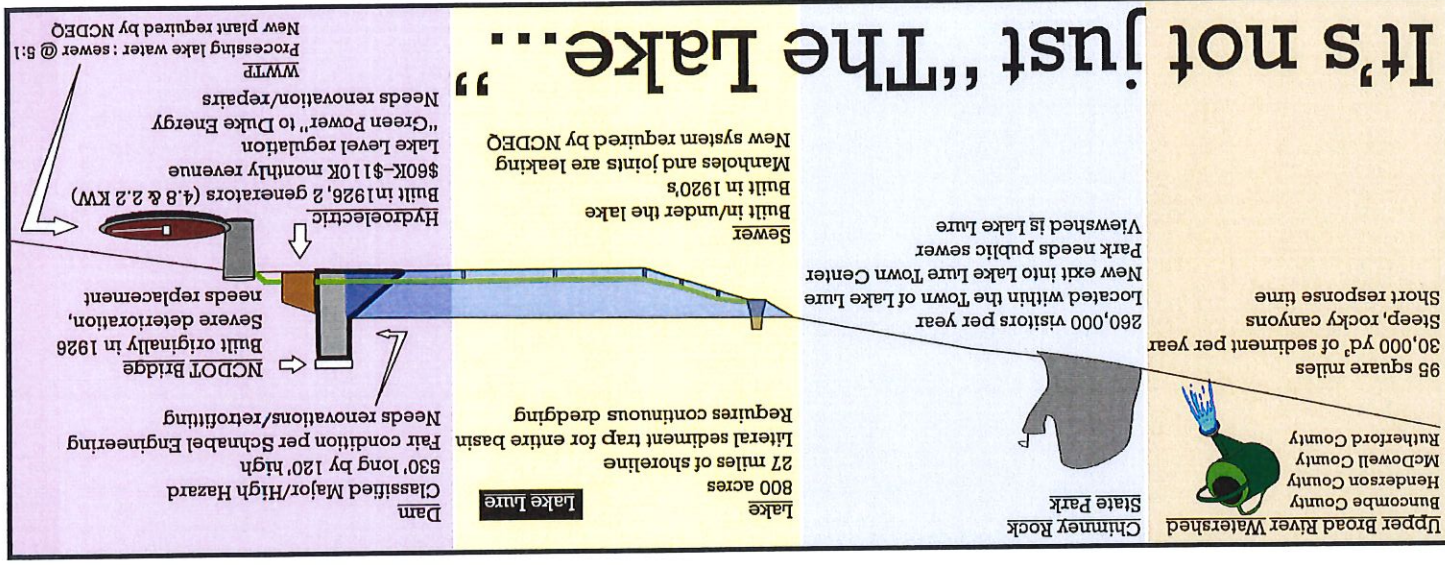
Morse's vision of a fine resort with the lake and a host of recreational amenities began to take shape in 1923 when he recruited executives of Rutherford County's textile companies and major industries; local and regional banks; and founders of Rutherford's Hospital, to become his partners, forming Chimney Rock Mountains, Inc. The company hired E.S. Draper, a nationally respected landscape architect to help bring their vision to life. The centerpiece of the resort was to be a lake created by impounding the Rocky Broad River at Tumbling Shoals. The idea of building a dam on the Rocky Broad River to create a lake and year-round resort was conceived. Carolina Mountain Power Company, all of whose common stock was owned by Chimney Rock Mountains Inc., was formed. The construction of the dam began in 1925, under the guidance of Mees & Mees, an Engineering firm from Charlotte, NC.

In return for stock, Chimney Rock Mountains, Inc. deeded the land and easements for the site of the dam and powerhouse to the power company, including all of the inundated area of Lake Lure and ground for transmission lines to the dam. The remainder of the 8,000 acres continued in the ownership of Chimney Rock Mountains, Inc.

Development of the resort was funded by a \$1,000,000 first mortgage with the Bird Mortgage Company of Asheville, NC. The United States Fidelity and Guaranty Company of Baltimore, MD acquired this mortgage, which was secured by the remaining property. The Carolina Mountain Power Company financed construction of the dam that impounded Lake Lure through a \$550,000 first mortgage with Stroud & Company of Philadelphia, PA. This mortgage was secured by the property owned by the Carolina Mountain Power Company including the land on which the dam was constructed, as well as the land inundated by Lake Lure.

The dam was completed in September 1926 and the lake began rising. The full impoundment of Lake Lure was completed in 1927. At ordinary water levels, Lake Lure covers approximately 800 acres and has a shoreline of approximately 27 miles.

The power plant began operations in 1928 with the sale of electricity under a 10-year contract to Blue Ridge Power Co., the predecessor of Duke Power Co. The Town of Lake Lure continues even today to contract with Duke Energy for the sale of electricity.



**Building
Infrastructure to
Support
North Carolina's
Future**

**Town of Lake Lure
2948 Memorial Highway
Lake Lure, NC 28746**

**Phone: 828-625-9983
Website: townoflakelure.com**

Lake Lure Infrastructure Priorities

The Town of Lake Lure has been working to assess and rebuild infrastructure to better serve residents, business owners and visitors in the Hickory Nut Gorge. The Gorge is home to Chimney Rock State Park, the Town of Lake Lure, Chimney Rock Village, Bat Cave, Gerton and Bills Creek. It covers portions of three counties: Henderson, Buncombe and Rutherford. Chimney Rock State Park accommodates over 260,000 visitors each year.

The Town tax base decreased by 4% in 2019. The Town loses tax base as more land is added to the State Park, located within the jurisdiction of the Town of Lake Lure.

The primary infrastructure needs include:

- 1) **Dam Renovation:** Our nearly 100 year old dam creates our 800 acre lake, an essential part of the Chimney Rock State Park watershed. The dam needs renovation according to NCDEQ - Dam Safety Office to meet today's standards. Immediate action must be taken by the Town.

Estimated cost: \$50 million

Need: The Town of Lake Lure is requesting financial support to meet State requirements and better serve surrounding communities.

- 2) **Sewer System Replacement:** A new environmentally sensitive land-based, low-pressure sewage collection system and waste water treatment plant need to be constructed to meet requirements of NCDEQ - Division of Water Resources. A modernized sewer system is needed to serve Chimney Rock State Park and the Hickory Nut Gorge. Immediate action must be taken by the Town.

Estimated cost: \$25 million

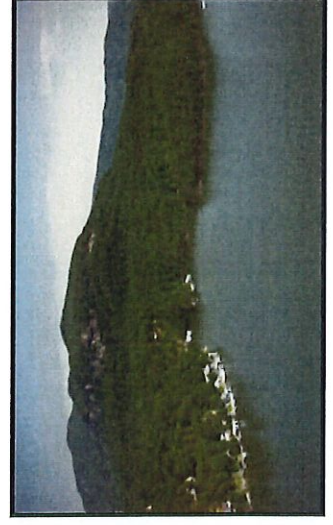
Need: The Town of Lake Lure is requesting financial support to meet State requirements and better serve the surrounding communities.

- 3) **New State Park Egress:** Chimney Rock State Park plans to build an exit into Lake Lure's Town Center. We must plan for the critical rerouting of traffic for the 262,000 visitors of the State Park to ensure safe access. Additionally, we need to ensure effective traffic movement and maximize opportunity for Town Center redevelopment to increase the local tax base.
Estimated cost: To be determined

Need: The Town of Lake Lure is requesting NC elected officials appropriate sufficient funds to ensure State and community goals are met successfully and appoint a stakeholder committee with Town, State Park and NCDOT representation to address coordination of this important project.

- 4) **Dredging:** The Town continues to dredge the Lake to maintain invaluable State resource that sits at the bottom of a 95 square-mile watershed covering parts of Buncombe, Henderson, and Rutherford and McDowell Counties. A total of 48 water courses empty directly into Lake Lure, including the Broad River, and each continually deposits silt, sediment, and gravel which must be continually removed. Storm events intensely increase sediment loads and are seemingly becoming more frequent, based on changing weather patterns.
Cost: \$5 million (one time cost) and \$500 thousand annually thereafter.

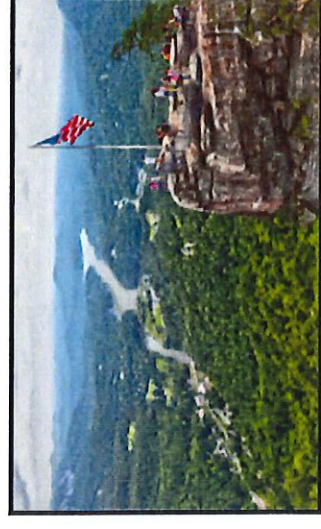
Need: The Town of Lake Lure is requesting financial support to mitigate impacts of sediment loads from the four county region.



- 5) **Proposed Bridge at Dam:** The Buffalo Creek Road Bridge currently passes over the dam. NCDOT wants to replace the Bridge as it does not meet current standards. Based on independent assessments from Schnabel Engineering, a recommendation has been made that the best place for the bridge is to remain on the dam. It is critical for dam renovation and bridge rehabilitation work be coordinated as one project. The Town of Lake Lure is requesting the State ensure NCDOT work in close coordination with the Town and follow engineering recommendations to protect the integrity of the dam and extend its life. Moreover, the Town requests NCDOT use 100% of funds on the bridge/dam project.
Cost: \$25 million

Need: The Town of Lake Lure needs support from the State and Federal Government to ensure appropriate funds are available to meet mandated requirements from State agencies. Close coordination with State Agencies is required.

Bottom Line: The Town of Lake Lure is requesting the State dedicate revenue for infrastructure to support Chimney Rock State Park and the surrounding communities.





Everbridge – Lake Lure’s Mass Notification System

The Town of Lake Lure is implementing Everbridge, a new Mass Notification service that allows the Town of Lake Lure to alert you when necessary. This is the notification system is utilized by Rutherford County and it will replace the Code Red System that is currently in place. You may opt-in to enter your contact information and subscribe based on your location. The information you provide is protected and will not be used for any other purpose.

Timeline

The Town of Lake Lure will complete the transition from Code Red to Everbridge by **July 1, 2019**. Dual notifications will be made until this date. You may unsubscribe from Code Red after subscribing to Everbridge to avoid dual notifications.

How It Works

When the Town of Lake Lure issues a notification about a potential safety hazard or concern, you will receive a message on the voice or text communication methods that you have registered. If requested for the notification, you can confirm that you have received the message and you will not be contacted by any subsequent methods regarding that particular notification. If you do not confirm, the system will continue to attempt to reach you at all of the contact paths that you have registered.

Sign up for Notifications

Please visit the following link to create an account and add your contact and location information into the Mass Notification system. All information you provide will be kept strictly confidential.

<https://member.everbridge.net/index/305943405396052#/login>

Stop Receiving Notifications

You can stop receiving at any time by removing your contact information from your profile.

Questions:

If you have questions regarding Everbridge, please contact:

- Dustin Waycaster, Town of Lake Lure Fire Chief/Emergency Management Coordinator at 828-625-9333
- Laura Krejci, Town of Lake Lure Communications Specialist at 828-625-0983, x 103

Town of Lake Lure: 2948 Memorial Highway, Lake Lure, NC 28746

Phone: 828-625-0983

Website: townoflakelure.com

Facebook: www.facebook.com/townoflakelure/

**LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION
Meeting Date: June 11, 2019**

SUBJECT: Approve Resolution No. 19-06-11. Approving Installment Financing Contract for Police Vehicle, Patrol Boat, and Aerifier.

AGENDA INFORMATION:

Agenda Location: Consent
Item Number: C
Department: Debt Service
Contact: Sam Karr
Presenter: Sam Karr

BRIEF SUMMARY: Terms with Carolina Trust Bank (our local bank) for financing of Police vehicle, Patrol Boat, and Aerifier. 4 years at 3.85%.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Adopt Resolution N. 19-06-11, authorizing financing for vehicle, boat and aerifier.

FUNDING SOURCE:

Budgeted loan proceeds.

ATTACHMENTS:

Resolution No. 19-06-11. Approving Installment Financing Contract for Vehicle, Boat, and Aerifier.

STAFF'S COMMENTS AND RECOMMENDATIONS:

Staff recommends Carolina Trust Bank, which is our local bank, to finance the Town's vehicle, boat, and aerifier.

RESOLUTION NO. 19-06-11

**A RESOLUTION OF THE TOWN OF LAKE LURE, NORTH CAROLINA,
APPROVING AN INSTALLMENT FINANCING CONTRACT OF TOWN VEHICLE,
PATROL BOAT, and AERIFIER**

WHEREAS, the Town of Lake Lure, North Carolina is a duly and regularly created, organized and validly existing political subdivision of the State of North Carolina, existing as such under and by virtue of the Constitution, statutes and laws of the State of North Carolina;

BE IT THEREFORE RESOLVED, as follows:

1. Town Council, of the Town of Lake Lure, North Carolina, hereby determines to finance new vehicle, Patrol Boat, and Aerifier through Carolina Trust Bank. The amount financed shall not exceed \$102,000, collectively, the annual interest rate shall not exceed 3.85%, and the financing term shall not exceed 4 years from closing.
2. All financing contracts and all related documents for the closing of the financing ("the Financing Documents") shall be consistent with the following terms. All officers and employees of the Town are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the 4 Vehicles as contemplated by the proposal and resolution.
3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by Town officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall in the final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.
4. The Town shall not take or omit to take any action the taking or omission of which shall cause its interest payments in this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The Town hereby designates its obligations to make principle and

interest payments under the Financing Documents as “qualified tax-exempt obligations” for the purpose of Internal Revenue Code Section 265(b)(3).

5. The Town intends that the adoption of this resolution will be a declaration of the Town’s official intent to reimburse expenditures for the project that is to be financed from the proceeds of the Carolina Trust Bank financing described above. The Town intends that the funds that have been advanced, or that may be advanced, from the Town’s general fund for project costs may be reimbursed from the financing proceeds.
6. All prior action of Town officers in furtherance of the purposes of this resolution are hereby ratified, approved, and confirmed.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL, TOWN OF LAKE LURE, NORTH CAROLINA, AS FOLLOWS:

The motion to adopt this Resolution was made by Council Member _____;
Seconded by Council Member _____, and was passed unanimously by those members present at the meeting of the Town Council, Lake Lure, North Carolina, held on the Eleventh day of June, 2019.

Attest:

Laura Krejci, Interim
Town Clerk

John Moore, Mayor Pro-Tem

**LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION
Meeting Date: June 11, 2019**

SUBJECT: Closeout Buffalo Creek Capital Project Fund

AGENDA INFORMATION:

Agenda Location: Consent
Item Number: D
Department: Administration-Audit
Contact: Sam Karr
Presenter: Sam Karr

BRIEF SUMMARY: Close out the Buffalo Creek Park Project Fund that was funded by PARTF grant to purchase property. As of FY. 2018, property has been acquired and grant reimbursement has been received, therefore, we have a balance of zero. We are requesting this Fund to be closed out formally by Town Council. Otherwise, auditors will continue to record it in our financial statements. See attached.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Approve Close out of Buffalo Creek Park Capital Project Fund

FUNDING SOURCE:

N/A

ATTACHMENTS:

Audit page Schedule 2 –zero balance

STAFF'S COMMENTS AND RECOMMENDATIONS:

Accept motion to close out Buffalo Creek Capital Project Fund.

TOWN OF LAKE LURE, NORTH CAROLINA

BUFFALO CREEK PARK CAPITAL PROJECT FUND
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL
FROM INCEPTION AND FOR THE YEAR ENDED JUNE 30, 2018

	Project Authorization	Prior Years	Actual Current Year	Total To Date	Variance Over/Under
Revenues:					
Restricted intergovernmental	\$ 718,478	\$ 363,728	\$ 350,000	\$ 713,728	\$ (4,750)
Expenditures:					
Cultural and recreation:					
Construction	724,988	368,740	350,000	718,740	6,248
Contingency	11,968	-	-	-	11,968
Total expenditures	736,956	368,740	350,000	718,740	18,216
Revenues over (under) expenditures	(18,478)	(5,012)	-	(5,012)	13,466
Other Financing Sources (Uses):					
Transfers from other funds	18,478	5,012	-	5,012	(13,466)
Net change in fund balance	\$ -	\$ -	\$ -	\$ -	\$ -

**LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION
Meeting Date: June 11, 2019**

SUBJECT: Amend Ordinance #18-09-11B to Ord.#19-06-11

AGENDA INFORMATION:

Agenda Location: Consent
Item Number: E
Department: Finance
Contact: Sam Karr
Presenter: Sam Karr

BRIEF SUMMARY: First audit field work conducted last month discussed an issue with our Project Ordinance-Low-Pressure Capital Project Fund. According to the Auditors, we cannot budget over 5% in contingency. The adjustment to pare down contingency line item from \$1,258,026 to \$640,000 would be proper. The left over balance of \$618,026 would go toward construction line item and we are not asking for any extra money in the project. See Ordinance Form.

RECOMMENDED MOTION AND REQUESTED ACTIONS: Accept-consent agenda

FUNDING SOURCE: N/A

ATTACHMENTS: Revised Ordinance #19-06-11

STAFF'S COMMENTS AND RECOMMENDATIONS: Accept

ORDINANCE NO. 19-06-11

Amending ordinance No. 18-09-11B

CAPTIAL PROJECT ORDINANCE

OF THE TOWN OF LAKE LURE TOWN COUNCIL

BE IT ORDAINED by the Governing Board of the Town of Lake Lure, which, pursuant to Section 13.2 of Chapter 159 of the General Statues of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project is to build a low-pressure force main sewer system adjacent to the perimeter of Lake Lure. This project will include approximately 160,000 linear feet of low pressure force main around the lake to the Town of Lake Lure Wastewater Treatment Plant. Individual pump stations will be installed as needed at each existing residence with two community pump stations at the Chimney Rock and Rumbling Bald connections. The WWTP will be upgraded either on-site, or a new pre-engineered plant at a new remote site to new projected flows and meet the Town's permitted discharge limits.

Section 2. The officers of the Town of Lake Lure are hereby directed to proceed with the capital project within the terms of the council's resolution, loan documents, grants and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Construction	\$10,715,591
Engineering/ADM Cost	1,224,670
Contingency	640,000
Closing Cost (2%)	251,605
Total	\$12,831,866

Section 4. The following revenues are available for this project: Loan from North Carolina Dept. of Environmental Quality- Division of Water Infrastructure- Clean Water State Revolving Fund

Total	\$12,831,866
--------------	---------------------

Section 5. The finance officer is hereby directed to maintain within the Capital Project Fund, sufficient detailed accounting records related to the project.

Section 6. The finance officer is directed to report, on a quarterly basis, on the financial status of each project element in section 3.

Section 7. The budget officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this board.

Section 8. Copies of this capital project ordinance shall be furnished to the Clerk to Town Council, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

READ, APPROVED, AND ADOPTED, this the 11th day of June, 2019.

John Moore, Mayor-Pro Tem

ATTEST:

I hereby certify this is a true and correct copy of this Ordinance, duly adopted by the Town of Lure on the 11th day of June, 2019 as it appears of record in the official minutes.

Laura Krejci, Interim Town Clerk

Approved as to content & form:

William C. Morgan. Jr.
Town Attorney

**TOWN OF LAKE LURE
BUDGET AMENDMENT**

Be it ordained by the Board of Commissioners of the Town of Lake Lure that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2019:

Department: Lake

Purpose: Purchase a boat gate for Debris Boom recommended by Dean Givens,
Lake Operations Manager.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
587	10-80000		\$13,000	\$43,000

To provide the additional expenditures for the above, the following revenues will be increased:

Account Name: **Transfer From Silt Fund**

Account Number: **10-398603**

Amount: **\$13,000**

***NOTE: This will leave a balance of \$64,265.00 in the Silt Reserve Fund**

Section 2. I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

Finance Officer

Date

Section 3. Copies of this amendment shall be delivered to the Budget/Finance Officer and Town Auditor for their direction.

Adopted this _____ day of _____, 2019.

**LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION
Meeting Date: June 11, 2019**

SUBJECT: Boat Gate Purchase

AGENDA INFORMATION:

Agenda Location: Consent
Item Number: F
Department: Capital Outlay
Contact: Sam Karr
Presenter: Sam Karr

BRIEF SUMMARY: Purchase a Boat gate on debris barrier

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Approve budget amendment #248.

FUNDING SOURCE:

Transfer from Silt Reserve Fund

ATTACHMENTS:

Budget Amendment Form

STAFF'S COMMENTS AND RECOMMENDATIONS:

Accept budget amendment #248.

**TOWN OF LAKE LURE
BUDGET AMENDMENT**

Be it ordained by the Board of Commissioners of the Town of Lake Lure that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2019:

Department: Lake

Purpose: Purchase a boat gate for Debris Boom recommended by Dean Givens,
Lake Operations Manager.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
587	10-80000		\$13,000	\$43,000

To provide the additional expenditures for the above, the following revenues will be increased:

Account Name: **Transfer From Silt Fund**

Account Number: **10-398603**

Amount: **\$13,000**

***NOTE: This will leave a balance of \$64,265.00 in the Silt Reserve Fund**

Section 2. I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

Finance Officer

Date

Section 3. Copies of this amendment shall be delivered to the Budget/Finance Officer and Town Auditor for their direction.

Adopted this _____ day of _____, 2019.

LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION
Meeting Date: June 11, 2019

SUBJECT: Cover over runs BA's# 249-Hydro, #250-General-Insurance

AGENDA INFORMATION:

Agenda Location: Consent
Item Number: G & H
Department: General & Hydro-electric
Contact: Sam Karr
Presenter: Sam Karr

BRIEF SUMMARY:

To cover over runs in Hydro-electric-John Wilson's time and Small Generator repairs.

To cover over runs in Non-Government Dept-Insurance

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Accept BA#'s 248 & 250

FUNDING SOURCE:

Hydro revenues (J. Wilson & Small Generator Repairs)
and General Fund Balance to pay for Insurance/

ATTACHMENTS:

BA# 248 & BA # 250

STAFF'S COMMENTS AND RECOMMENDATIONS:

Approve BA# 248 & BA# 250

**TOWN OF LAKE LURE
BUDGET AMENDMENT**

Be it ordained by the Board of Commissioners of the Town of Lake Lure that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2019:

Department: Hydro-electric Fund

Purpose: Cover overruns in Hydro-electric operations (John Wilson) and capital (Small Generator);

Section 1. To amend the Hydro-electric Fund, the expenditures are to be changed as follows:

Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
689	56-720000		\$65,000	\$115,000
505	56-800000		\$36,000	\$36,000

To provide the additional expenditures for the above, the following revenues will be increased:

Account Name: **Charges for Hydro-electric Fund**

Account Number: **56-372300**

Amount: **\$101,000**

Section 2. I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

Finance Officer

Date

Section 3. Copies of this amendment shall be delivered to the Budget/Finance Officer and Town Auditor for their direction.

Adopted this _____ day of _____, 2019.

**TOWN OF LAKE LURE
BUDGET AMENDMENT**

Be it ordained by the Board of Commissioners of the Town of Lake Lure that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2019:

Department: Non-Government-General Fund

Purpose: Cover overruns in Insurance line item.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
450	10-920000		\$5,000	\$129,000

To provide the additional expenditures for the above, the following revenues will be increased:

Account Name: **Transfer from Fund Balance**

Account Number: **10-398604**

Amount: **\$5,000**

Section 2. I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

Finance Officer

Date

Section 3. Copies of this amendment shall be delivered to the Budget/Finance Officer and Town Auditor for their direction.

Adopted this _____ day of _____, 2019.

**LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION
Meeting Date: June 11, 2019**

SUBJECT: Cover over runs BA# 251 Wastewater-Chemicals.

AGENDA INFORMATION:

Agenda Location: Consent
Item Number: I
Department: Sewer-Wastewater
Contact: Sam Karr
Presenter: Sam Karr

BRIEF SUMMARY:

To cover overruns in Wastewater-Chemicals.

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Accept BA# 251

FUNDING SOURCE:

Transfer from Water/Sewer Fund (Fund Equity)

ATTACHMENTS:

BA# 251

STAFF'S COMMENTS AND RECOMMENDATIONS:

Approve BA# 251

**TOWN OF LAKE LURE
BUDGET AMENDMENT**

Be it ordained by the Board of Commissioners of the Town of Lake Lure that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2019:

Department: Sewer-Wastewater

Purpose: To cover overruns in Wastewater-Chemicals.

Section 1. To amend the Water/Sewer Fund, the expenditures are to be changed as follows:

Line Item	Account Number	Amount Decrease	Amount Increase	Amended Budget
215	53-714000		\$45,000	\$205,000

To provide the additional revenue for the above, the following revenues will be increased by \$45,000.

Account Name: **Transfer from Water/Sewer Fund (Fund Equity)**

Account Number: **53-398602**

Amount: **\$45,000**

Section 2. I certify that the accounting records provide for this budget amendment, and that the revenue source(s) are available:

Finance Officer

Date

Section 3. Copies of this amendment shall be delivered to the Budget/Finance Officer and Town Auditor for their direction.

Adopted this _____ day of _____, 2019.

LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION
Meeting Date: June 11, 2019

SUBJECT: Amendments to Chapter 81 of the Town of Lake Lure Code, "Animals;" specifically, Section 81.02 "Dangerous Dogs; Barking; Leash Requirements."

AGENDA INFORMATION:

Agenda Location: Unfinished Business
Item Number: A
Department: Parks and Recreation
Contact: Dean Givens
Presenter: Dean Givens

BRIEF SUMMARY: As recommended by Town Council at the 5/14/19 meeting, the Parks and Recreation Board discussed their previous recommendation further, to amendments to the "Dangerous Dogs; Barking; Leash Requirements." section [§ 81.02] of Chapter 81 of the Lake Lure Town Code "Animals" for the purpose of promoting safety on Town property. The Parks and Recreation Board met on 6/6/19 and discussed the pros and cons of changing the leash law.

Ultimately, the Parks and Recreation Board voted not to make a change in the to the "Dangerous Dogs; Barking; Leash Requirements." section [§ 81.02] of Chapter 81 of the Lake Lure Town Code "Animals"

RECOMMENDED MOTION AND REQUESTED ACTIONS:

No action.

FUNDING SOURCE: Not Applicable

ATTACHMENTS: Ordinance 19-05-14A

STAFF'S COMMENTS AND RECOMMENDATIONS: Staff would recommend approving the amendments to Chapter 81, Section 81.02 as presented.

ORDINANCE NUMBER 19-05-14A

AN ORDINANCE CONCERNING LEASH REQUIREMENTS FOR DOGS ON TOWN OWNED PROPERTY; AMENDING CHAPTER 81 OF THE CODE OF ORDINANCES OF THE TOWN OF LAKE LURE

WHEREAS, Article 8 of Chapter 160A of the North Carolina General Statutes, N.C.G.S. 160A-174, et seq., delegates to municipalities the regulation of domestic animals; and

WHEREAS, on July 10, 2012 the Lake Lure Town Council amended §81.02 of the Code of Ordinances of the Town of Lake Lure to include a leash requirement on specified properties; and

WHEREAS, the Town of Lake Lure Parks and Recreation Board has recommended modifications to the Code of Ordinances of the Town of Lake Lure in an effort to ensure public safety; and

WHEREAS, the Lake Lure Town Council finds that it is in the public interest to amend Chapter 81 of the Town's Code of Ordinances to provide regulations to include additional Town owned property; and

WHEREAS, the Lake Lure Town Council, after due notice, conducted a public hearing on the 14th day of May 2019, upon the question of amending the Town Code in this respect.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LAKE LURE, NORTH CAROLINA, MEETING IN REGULAR SESSION AND WITH A MAJORITY OF THE COUNCIL MEMBERS VOTING IN THE AFFIRMATIVE:

SECTION ONE. §81.02(C) of the Code of Ordinances of the Town of Lake Lure, entitled "Dangerous Dogs; Barking, Leash Requirements" is hereby amended as noted below. Throughout this Ordinance additions to text are designated by underlining, whereas deletions are designated by the use of strike-through.

§ 81.02 DANGEROUS DOGS; BARKING; LEASH REQUIREMENTS.

(C) It shall be unlawful for any person owning, having possession, charge, care, custody or control of a dog to allow such dog to enter any town owned parcels ~~that includeing, but not limited to,~~ Lake Lure Town Hall, Washburn Marina, ~~and~~ Morse Park, ~~and Dittmer Watts Nature Trail (Tax Pins 1648621, 1648652, and 1604697),~~ without being properly restrained by a leash. This subsection shall apply to all dogs with the following exceptions:

- (1) Dogs used or being trained for law enforcement by law enforcement officials
- (2) Service animals, as defined by the Americans with Disabilities Act, used by authorized persons and under the control of such persons
- (3) Dogs in specified off-leash areas as designated by the Town of Lake Lure

Ordinance No. 19-05-14A

June 11, 2019

Page 2

(4) Dogs fulfilling a specific town or public purpose, per authorization from the
Town of Lake Lure

SECTION TWO. This ordinance shall be in full force and effect from and after the date of its adoption.

Adopted this ____ day of _____, 2019.

John Moore, Mayor Pro Tem

ATTEST:

Laura Krejci, Assistant Town Clerk

**LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION**

Meeting Date: June 11, 2019

SUBJECT: Budget for Public Hearing

AGENDA INFORMATION:

Agenda Location: Unfinished Business
Item Number: B
Department: Finance
Contact: Sam Karr
Presenter: Sam Karr

BRIEF SUMMARY: Schedule a public hearing for adoption of the Town's Operational Budget. Presently, we are balanced in the Water/Sewer Fund and Hydro-electric Fund. However **we are still out of balance in the General Fund by \$61,736. Either we need to cut \$61,000 in expenses or increase the tax rate by almost another penny to 38.7 cents; or a combination of both.** I included a summary of the General Fund with revenues & expenditures and highlighted the capital outlay department to see some of the bigger ticket expenses. **We need to come to a consensus before the public hearing.**

RECOMMENDED MOTION AND REQUESTED ACTIONS:

Schedule a Public Hearing for adoption of the budget.

FUNDING SOURCE: N/A

ATTACHMENTS: Summary budget

STAFF'S COMMENTS AND RECOMMENDATIONS: Schedule a Public Hearing

06/06/19
14:34:18

TOWN OF LAKE LURE
Revenues Over (Under) Expenditures Report
For the Year: 2019 - 2020

Page: 1 of 1
Report ID: B220D

Fund	Proposed Revenues	Proposed Expenditures	Net Budget
-----	-----	-----	-----
10 GENERAL FUND	7,473,872.00	7,535,608.00	-61,736.00
21 Capital Reserve Fund	243,762.00	243,762.00	0.00
53 WATER AND SEWER FUND	1,222,750.00	1,222,750.00	0.00
56 ELECTRIC FUND	601,500.00	601,500.00	0.00
Totals	9,541,884.00	9,603,620.00	-61,736.00

06/06/19
14:08:23

TOWN OF LAKE LURE
Fund Budget Summary by Org
For the Year: 2019 - 2020

Page: 1 of 8
Report ID: A130A

0
10 GENERAL FUND

Account

Previous Year
Actual

Previous Year
Budget

Final
Budget

Revenues

310000 TAXES

310100 P & I - Taxes	5,062	8,500	5,500
311140 AD VALOREM TAXES-2014		1,000	1,000
311150 AD VALOREM TAXES-2015		1,000	1,000
311160 AD VALOREM TAXES-2016		2,500	1,000
311170 AD VALOREM TAXES-2017	9,407	20,000	2,500
311180 AD VALOREM TAXES-2018	3,063,169	2,988,252	20,000
311190 AD VALOREM TAXES-2019			3,017,064
312017 AD VALOREM VEH TAX-2017	-45	5,000	0
312018 AD Valorem Veh Taxes-2018	33,199	54,482	2,500
312019 AD VALOREM -VEHICLE TAXES-2019			59,506

Group:

3,110,792

3,080,734

3,110,070

330000 INTERGOVERNMENTAL REVENUES

332200 Beer & Wine Tax	5,263	5,400	5,400
332300 Court Costs, Fees and Chrgs	669	800	700
332400 Utilities Franchise Tax	159,186	220,000	220,000
332600 Powell Bill - Tax on Gas	68,178	68,900	68,200
332930 State Shared Sales Tax	977,075	975,000	1,018,875
332933 Solid Waste Disposal Tax	852	825	625
332942 Video Programming Tax	19,220	24,500	19,030
332960 Gas Tax Refund		1,000	100
332991 NC DEQ Dredging Grant	108,241	150,000	150,000

Group:

1,338,684

1,446,425

1,482,930

340000 FUNCTIONAL ACTIVITY REVENUES

347100 Zoning Permits	12,808	15,000	15,000
347200 Land Disturbance Permit	3,048	3,500	3,500
347300 Sign Permit	110	500	500
347500 Vacation Rental Fees	5,700	5,000	5,000
347600 Lake Structure Permit/LSA	3,400	3,500	3,500
347800 Fire Inspection	50	400	400
347900 Fines/Penalties - Land Use	500		0

Group:

25,616

27,900

27,900

360000 CULTURAL AND RECREATIONAL

361201 Lake Lure Tours	56,730	50,000	55,000
361202 Lake Fines	16	1,000	500
361203 Lake Comm License Fees	5,785	3,600	5,500
361204 Boat Permits	407,826	425,000	430,000
361205 RBR CONCESSIONS	14,458	15,000	15,000
361206 LODGE CONCESSIONS		1,000	750
363801 Beach-Admission Fee-Adult	52,793	55,000	55,000
363804 Beach-Concessions	9,774	8,500	9,500
364902 Marina-Open Slip Rental	88,225	92,000	90,000
364905 Marina-Concessions	28,504	3,800	27,000
364908 Marina-Rentals	24,958	5,500	25,000

TOWN OF LAKE LURE
Fund Budget Summary by Org
For the Year: 2019 - 2020

06/06/19
14:08:23

0				10 GENERAL FUND	
				Account	Final Budget
				Previous Year Actual	Previous Year Budget
				-----	-----
				Group:	713,250
					0
					3,800
					1,000
					9,287
					16,000
					1,000
					18,000
					1,000
					100,000
					1,500
					160
					500
					1,000
					20,000
					1,200
					6,500
					1,000
					775
					14,000
				Group:	196,722
					225,000
					1,688,000
					15,000
					15,000
					0
				Group:	1,943,000
					7,473,872

TPA GRANT per Don Casow
part of \$150K total
(\$50K net + 4y)

				410000 GENERAL GOVERNMENT	
				411000 COMMISSION	
				102 Salaries-Part Time	13,200
				109 FICA	1,100
				214 Supplies-Dept	3,000
				215 Supplies-Materials	12,250
				310 Travel and Transportation	2,750
				691 Contractual Services	32,300
				Account:	
					335,500
					46,100
					25,666

Expenditures

Total Revenues

06/06/19
14:08:23

TOWN OF LAKE LURE
Fund Budget Summary by Org
For the Year: 2019 - 2020

Page: 3 of 8
Report ID: A130A

0

10 GENERAL FUND

Account	Previous Year Actual	Previous Year Budget	Final Budget
110 Retirement	46,310	52,802	50,450
111 Group Insurance	35,186	52,000	43,632
120 401 (K) Contribution	16,516	19,895	16,303
180 Legal Services	26,282	21,000	25,000
190 Engineering Services			50,000
214 Supplies-Dept	6,119	8,000	8,000
215 Supplies-Materials	1,092	2,300	2,300
310 Travel and Transportation	4,684	6,500	6,500
320 Postage	1,698	3,000	3,000
322 Printing	773	1,200	1,200
324 Dues and Subscriptions	5,159	6,500	6,500
330 Utilities	25,760	30,000	25,000
350 Repairs and Maint-Buildings	11,802	12,500	12,500
353 Repairs and Maint-Equipment	3,295	4,000	4,000
370 Advertising	595	1,200	1,200
687 Contractual - County Tax	15,282	14,500	14,500
691 Contractual Services	45,459	40,000	40,000
	686,899	753,738	717,351
Account:			
Group:	714,413	795,038	749,651

420000 CENTRAL SERVICES-Technology &

420000 CENTRAL SERVICES-Technology &			
321 Telephone	22,849	25,000	20,000
325 Internet Services	3,780	4,000	3,900
380 IT Support Services	68,196	70,000	70,000
527 TECH-Website Update	1,188	2,500	1,250
Account:	96,013	101,500	95,150
Group:	96,013	101,500	95,150

430000 PUBLIC SAFETY

431000 POLICE			
100 SALARIES	415,432	436,606	446,855
101 OVERTIME	912	3,500	3,000
102 Salaries-Part Time	14,445	15,000	15,000
104 Separation Allowance-Law	12,572	13,925	19,050
109 FICA	31,971	33,410	36,342
110 Retirement	60,846	62,550	65,750
111 Group Insurance	73,256	83,000	76,500
112 Special Benefit Fund-Police	19,563	21,831	21,900
212 Supplies-Fuel	15,186	20,000	20,000
214 Supplies-Dept	8,884	11,000	11,000
217 Supplies-Uniforms	6,409	7,000	7,000
220 Alcohol & Drug Ed.	1,200	1,000	1,000
310 Travel and Transportation	2,071	3,000	3,000
320 Postage	293	500	500
324 Dues and Subscriptions	5,415	6,300	6,300
333 Utilities-Boat House and	345	500	500
353 Repairs and Maint-Equipment	3,201	4,000	4,000
354 Repairs and Maint-Vehicles	16,849	18,000	18,000
490 Miscellaneous	46	1,000	1,000

06/06/19
14:08:23

TOWN OF LAKE LURE
Fund Budget Summary by Org
For the Year: 2019 - 2020

Page: 4 of 8
Report ID: AL30A

0 10 GENERAL FUND					
Account				Previous Year Actual	Final Budget
-----				-----	-----
691	Contractual Services			5,894	6,000
	Account:			694,790	762,697
434000	FIRE				
100	SALARIES				
101	OVERTIME				
102	Salaries-Part Time			12,911	10,000
109	FICA			20,870	30,000
110	Retirement			37,897	25,550
111	Group Insurance			47,059	45,399
120	401 (K) Contribution			11,181	58,430
212	Supplies-Fuel			13,914	15,002
214	Supplies-Dept			2,082	15,000
215	Supplies-Materials			4,897	3,000
217	Supplies-Uniforms			2,672	5,500
218	Supplies-Equipment			8,571	3,500
310	Travel and Transportation			3,167	12,000
320	Postage			30	5,000
324	Dues and Subscriptions			8,318	300
330	Utilities			8,260	8,100
351	Repairs and Maint-Grounds			3,610	11,500
353	Repairs and Maint-Equipment			11,110	5,000
354	Repairs and Maint-Vehicles			15,358	10,000
490	Miscellaneous			933	16,000
514	Protective Clothing				3,000
553	RADIO REPLACEMENT			6,932	10,000
693	Fairfield Volunteer Fire			84,000	7,000
694	Chimney Rock Volunteer Fire			45,000	107,458
695	Bills Creek Volunteer Fire			45,000	45,000
	Account:			665,748	55,000
	Group:			1,360,538	840,239
450000	TRANSPORTATION				
451000	PUBLIC WORKS-STREETS				
100	SALARIES			214,843	233,500
102	Salaries-Part Time			1,006	
103	Professional Services			470	2,800
109	FICA			17,275	17,865
110	Retirement			32,222	35,060
111	Group Insurance			32,946	39,995
120	401 (K) Contribution			9,078	11,750
211	Supplies-Automotive			10,876	13,000
214	Supplies-Dept			1,503	1,200
215	Supplies-Materials			22,105	23,000
217	Supplies-Uniforms			1,324	1,500
310	Travel and Transportation			85	500
331	Utilities-Street Lights			7,807	15,000
334	Utilities-Buildings			10,759	11,500
350	Repairs and Maint-Buildings			11,847	13,000
351	Repairs and Maint-Grounds			11,222	12,000
353	Repairs and Maint-Equipment			18,404	20,000

06/06/19
14:08:23

TOWN OF LAKE LURE
Fund Budget Summary by Org
For the Year: 2019 - 2020

Page: 5 of 8
Report ID: A130A

0 10 GENERAL FUND						
Account			Previous Year Actual	Previous Year Budget	Final Budget	

354	Repairs and Maint-Vehicles		16,956	18,000	18,000	
691	Contractual Services		484	500	500	
Account:			421,212	460,906	470,170	
Group:			421,212	460,906	470,170	
470000 ENVIRONMENTAL PROTECTION						
472000 SANITATION						
691	Contractual Services		161,150	175,800	175,800	
692	Contractual		13,496	14,400	14,400	
696	Tipping Fees		34,439	39,800	38,000	
Account:			209,085	230,000	228,200	
Group:			209,085	230,000	228,200	
490000 ECONOMIC AND PHYSICAL DEVELOPMENT						
492000 ECONOMIC DEVELOPMENT						
100	SALARIES		23,342	28,500	44,630	
102	Salaries-Part Time		12,142	10,544		
109	FICA		2,398	2,700	3,430	
110	Retirement		3,273	3,600	6,800	
111	Group Insurance		3,964	4,000	8,105	
120	401 (K) Contribution		1,167	1,250	2,232	
370	Advertising				3,000	
585	Community Branding		9,902	10,606	12,500	
631	Chamber of Commerce Support		10,000	10,000	20,000	
632	EDA		76,188	81,200	100,697	
Account:			101,213	182,085	112,850	
Group:			101,213	182,085	10,000	
493000 COMMUNITY DEVELOPMENT						
100	SALARIES		10,411	13,930	9,399	
103	Professional Services		20,280	22,500	17,850	
109	FICA		17,161	26,100	18,072	
110	Retirement		5,754	8,385	6,145	
111	Group Insurance		20,339	25,000	20,000	
120	401 (K) Contribution		463	500	750	
180	Legal Services		2,120	3,500	5,700	
212	Supplies-Fuel		518	4,800	6,000	
214	Supplies-Dept		240	500	750	
310	Travel and Transportation		535	1,000	1,000	
320	Postage		1,259	2,500	2,500	
324	Dues and Subscriptions		6,665	11,000	17,000	
370	Advertising				2,500	
691	Contractual Services		186,958	301,800	230,516	
698	Contractual Services-Design					
Account:			186,958	301,800	230,516	
Group:			263,146	383,000	331,213	
610000 CULTURAL AND RECREATIONAL						
613000 PARKS, RECREATION & LAKE						
100	SALARIES		70,525	107,200	178,550	
102	Salaries-Part Time		3,860	13,500	32,000	
109	FICA		5,924	9,234	16,110	

TOWN OF LAKE LURE
Fund Budget Summary by Org
For the Year: 2019 - 2020

06/06/19
14:08:23

0 10 GENERAL FUND			
Account	Previous Year Actual	Previous Year Budget	Final Budget
110 Retirement	10,393	17,042	27,700
111 Group Insurance	15,955	24,400	32,091
120 401 (K) Contribution	3,707	5,360	8,928
212 Supplies-Fuel	2,449	4,000	11,000
213 Supplies-Boat Fuel &			8,000
214 Supplies-Dept			3,500
215 Supplies-Materials	13,770	15,000	25,000
216 Supplies-Fish Purchase			8,000
217 Supplies-Uniforms			1,000
219 Boat and Fishing Permits			4,500
310 Travel and Transportation			2,000
320 Postage			300
324 Dues and Subscriptions			500
335 Flowering Bridge Lighting	1,806	3,800	3,500
351 Repairs and Maint-Grounds	40,319	42,000	42,000
353 Repairs and Maint-Equipment	6,567	7,000	14,000
524 Computers			2,000
633 GEESSE MITIGATION		2,500	2,500
634 Flowering Bridge	5,000	5,000	5,000
691 Contractual Services	7,190	16,500	30,000
697 Dredging & Debris Removal			425,000
Account:	187,465	272,536	883,179
615000 BEACH & MARINA			
214 Supplies-Dept	769	2,000	2,000
350 Repairs and Maint-Buildings	3,111	4,000	4,000
351 Repairs and Maint-Grounds	10,207	10,200	10,200
353 Repairs and Maint-Equipment	552	1,000	1,300
Account:	14,639	17,200	17,500
617000 GOLF			
350 Repairs and Maint-Buildings	10,426	11,500	5,000
618 GOLF-Contractual Payments	80,000	80,000	100,000
691 Contractual Services	630	1,000	1,000
Account:	91,056	92,500	106,000
618000 LAKE			
100 SALARIES	54,933	57,113	
102 Salaries-Part Time	4,675	18,500	
109 FICA	3,942	5,780	
110 Retirement	8,114	8,400	
111 Group Insurance	7,330	8,400	
120 401 (K) Contribution	2,747	2,850	
212 Supplies-Fuel	4,871	5,000	
213 Supplies-Boat Fuel &	6,861	7,500	
214 Supplies-Dept	2,999	3,000	
215 Supplies-Materials	6,914	7,000	
216 Supplies-Fish Purchase	4,500	8,000	
217 Supplies-Uniforms	517	500	
219 Boat and Fishing Permits	4,682	4,000	
310 Travel and Transportation	-50	2,000	
320 Postage	130	300	
324 Dues and Subscriptions	219	300	

06/06/19
14:08:23

TOWN OF LAKE LURE
Fund Budget Summary by Org
For the Year: 2019 - 2020

Page: 7 of 8
Report ID: A130A

0		10 GENERAL FUND					
		Account					
		Previous Year Actual	Previous Year Budget	Final Budget			
353	Repairs and Maint-Equipment	4,730	6,000				
691	Contractual-Services	8,502	13,500				
697	Dredging & Debris Removal	469,080	470,000				
	Account:	595,696	628,143	0			
	Group:	888,856	1,010,379	1,006,679			
800000 CAPITAL OUTLAY/SPECIAL PROJECTS							
800000	CAPITAL OUTLAY/SPECIAL PROJECTS						
501	AERIFIER	24,484	25,000				
503	FIRE-Truck Replacement	47,582	60,000				
506	HVAC System/Council Chambers			35,000			
513	FIRE-SCBA APPARATUS	35,000	35,000	276,000			
516	FIRE BLDG Expansion			40,000			
522	Street Light Replacement			45,000			
523	PW-Pickup Truck Replacement		10,000	15,000			
527	TECH-Website Update						
528	PW-Trailer	3,545	3,500				
530	P&R-Mower	9,824	10,000				
532	DUMP TRUCK			80,000			
536	PR&L-Truck Replacement			40,000			
540	COMM DEV - Motor Vehicles			32,000			
541	POLICE-Vehicles	38,893	40,000	45,000			
542	Utility Terrain Vehicle			12,000			
543	BUCKET TRUCK						
545	Patrol Boat	44,880	45,000				
546	PW-Tryon Bay Storm Drain	36,846	37,000				
551	Speed Limit Signs	35,775	45,000				
553	RADIO REPLACEMENT						
556	Morse Park	5,203	5,600				
559	BEACH-Renovations			20,000			
561	Brdwalk-Marina Bay	13,842	157,500	1,100,000			
569	MDT'S			3,800			
573	P&R-Morse Park Restrooms			150,000			
574	GC-Clubhse Remodel			11,500			
586	GC-Creekbank Erosion			20,000			
587	Debris Barrier	28,353	30,000	185,000			
592	PW-Street Paving	166,405	185,000	5,000			
594	Cart Paths	25,751	5,000				
601	Firing Range Assessment	459,396	461,145				
625	DAM REPAIRS	975,779	1,179,995	2,174,400			
	Account:						
	Group:	975,779	1,179,995	2,174,400			
910000 DEBT SERVICE							
910000	DEBT SERVICE						
503	FIRE-Truck Replacement	10,140	10,000	10,000			
504	VEHICLES			24,550			
516	FIRE BLDG Expansion			17,975			
531	FIRE-Fire Engine	42,827	42,828	43,606			
541	POLICE-Vehicles	28,096	41,648	22,025			

06/06/19
14:08:23

TOWN OF LAKE LURE
Fund Budget Summary by Org
For the Year: 2019 - 2020

Page: 8 of 8
Report ID: A130A

0			
10 GENERAL FUND			
Account	Previous Year Actual	Previous Year Budget	Final Budget
544 Work Truck	10,742	23,100	12,176
550 Other Equipment			16,250
561 Brdwalk-Marina Bay			75,000
570 Land	33,270	40,000	41,540
573 P&R-Morse Park Restrooms		9,400	13,850
622 LAKE-Marina Slips	65,000	65,000	65,000
624 ADMIN-Strip Center Memorial	50,000	50,000	50,000
720 Bond Interest	38,621	46,279	105,475
Account:	278,696	328,255	497,447
Group:	278,696	328,255	497,447
920000 Non-Governmental			
130 Unemployment	129,111	1,000	5,000
450 Insurance and Bonding	129,79	1,500	130,000
751 Bank Fees	129,190	126,500	1,000
Account:	129,190	126,500	136,000
Group:	129,190	126,500	136,000
980000 TRANSFERS			
967 Transfer to Capital Reserve		336,810	243,762
Account:		336,810	243,762
Group:		336,810	243,762
Total Expenditures	5,336,928	6,471,297	7,535,608

**LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION**

Meeting Date: June 11, 2019

SUBJECT: Fiscal Year 2019-2020 Fee Schedule

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: A
Department: Administration
Contact: Laura Krejci
Presenter: Laura Krejci

BRIEF SUMMARY: The Town Fee Schedule is generally reviewed and approved by Town Council each year during the budget process.

RECOMMENDED MOTION AND REQUESTED ACTIONS: To approve the Town of Lake Lure FY 2019-2020 FEE SCHEDULE as presented/as amended.

FUNDING SOURCE: Not Applicable

ATTACHMENTS: Town of Lake Lure FY 2019-2020 FEE SCHEDULE

STAFF'S COMMENTS AND RECOMMENDATIONS: Town staff has reviewed the Fee Schedule and recommends no changes for FY 2019-2020. If the Marine Commission approves allowing town retirees to receive a complementary boat permit, the "LAKE USE" page of the fee schedule will need to be updated under the "MISCELLANEOUS Boat Permits" section to reflect the change.

TOWN OF LAKE LURE

FY2019-2020 FEE SCHEDULE

Effective
July 1, 2019
through
June 20, 2020

TABLE OF CONTENTS

Rental Fees	3
Beer and Wine Permit Fees.....	3
Public Records Fees	3
Other Administrative Fees	3
Fire Department Fees	3
Boat Permit Fees	4
Lake Citation Fees	4
Lake Structure Fees.....	4
Water and Sewer Connection Fees	5
Bimonthly Water Rates.....	5
Bimonthly Sewer Rates.....	5
Other Utility Fees.....	5
Chimney Rock Water Bimonthly Rates.....	5
Garbage/Recycling Fees	5
Subdivision Application Fees	6
DRC Review Fees.....	6
Zoning Application Fees.....	6
Zoning Violation Fees.....	6
Non-Zoning Appeal Fees	6
GIS Map Fees.....	6
Environmental Management Fees.....	6

GENERAL FEES

Fee Schedule FY 2019-2020.xls

Effective: FY 2019-20

Rental Facilities	Standard Rate	Discounted Rate (for qualifying charitable events /Town Employees		Security Deposit	Trash Disposal Fee
Lake Lure Pavilion (Gazebo) - per event	\$500	\$100		\$250	\$200
Community Hall - Half Day Rental (<4 Hours)	\$100	\$50		\$250	
Community Hall - Full Day Rental (>4 Hours)	\$200	\$50		\$250	
Morse Park Meadows Rental Rates	Standard Rate			Security Deposit	Trash Disposal
Meadows - Full Day Rental	\$250			\$250	\$200
Meadows - Full Day Rental - Qualifying Charitable Event	\$100			\$250	\$200
Electric Hook-up	\$10 per day				
Water Hook-up	\$10 per day				
Beach Rental Rates	Standard Rate	Organizations qualified with a 501(c)(3) designation			
Beach Rental Rates (outside of the established business hours)	\$50 per hour	\$0			
Beer & Wine Permits	Beer	Fortified Wine & Unfortified Wine	Unfortified Wine	Fortified Wine	
Off Premise (annual)	\$5	\$10	\$10		
On Premise (annual)	\$15	\$15	\$10	\$15	
Public Records Research & Reproduction (extensive)					
Labor - Town Manager (hourly rate)	\$65				
Labor - Town Clerk (hourly rate)	\$25				
Paper Copies (Black/White) each	\$0.05				
Paper Copies -Color (each page)	\$0.10				
CD/DVD	\$1.25				
Other Administrative Fees/Rates					
Lake Lure License Plates	\$15				
Lake Front Address Signs	\$15				
County Maps	\$5				
Copies (each 8 1/2" X 11")	\$0.25				
Large Format Copy Black/White 24"	\$3.00				
Large Format Copy Black/White 36"	\$4.00				
Large Format Copy Black/White 42"	\$5.00				
Large Format Copy Color 24"	\$6.00				
Large Format Copy Color 36"	\$8.00				
Large Format Copy Color 42"	\$10.00				
Fax (sending)	\$5, for up to 5 pgs. (\$1/each add. pg.)				
NSF - Return Check Fee	\$25				
Printed Police Report	\$3				

FIRE (these fees do not apply to non-profit and charitable events in Town)

Fire Inspection	Inspection Fee	Reinspection	2nd Reinspection
0 - 2,500 Square Feet	\$20.00	No Fee	\$40.00
2501 - 5,000 Square Feet	\$30.00	No Fee	\$60.00
5,001 - 10,000 Square Feet	\$50.00	No Fee	\$100.00
10,001 - 25,000 Square Feet	\$60.00	No Fee	\$120.00
25,001 - 50,000 Square Feet	\$70.00	No Fee	\$140.00
50,001 - 100,000 Square Feet	\$80.00	No Fee	\$160.00
100,001 - 500,000 Square Feet	\$100.00	No Fee	\$200.00
500,001 - PLUS Square Feet	\$150.00	No Fee	\$300.00
Fire Protection Ordinance Civil fines			
Class A	\$300.00		
Class B	\$150.00		
Class C	\$75.00		
Class D	\$50.00		
Carnivals and Fairs	\$50 per event		
Covered Mall Buildings	\$500 per year		
Explosives	\$50 for 48 hours		
	\$100 for 30 days		
Use of Outdoor Fireworks (does not include personnel or standby)	\$100 per event (\$500/event after 5th permit issued in fiscal year)		
Flammable Liquids	\$50.00		
Fumigation and thermal insecticidal fogging	\$100.00		
Liquid or gas vehicles or equip. in assembly	\$50.00		
Open burning and open flame use	\$50.00		
Pyrotechnics Special Effects	\$50.00		
Fireworks Tent	\$300 for 30 days		
Assembly Tent	\$50.00		
All other Tents requiring a Permit			
Any other operational permits not listed above required by NC Fire Code	\$50.00		
Dedicated Services of Fire/Rescue Personnel			
Firefighter (hourly rate or portion of any hour, 2-hour min.)	\$30.00		
Fire Inspector/Company Officer (hourly rate or portion of any hour, 2-hour min.)	\$50.00		
Chief Officer (hourly rate or portion of any hour, 2-hour min.)			
Dedicated Standby of Emergency Apparatus			
Support Vehicle Chiefs Vehicle	\$25 per hour		
Light duty/quick response vehicle, boat	\$50 per hour		
Brush Truck	\$75 per hour		
Fireboat	\$100 per hour		
Fire Engine/Tanker	\$150 per hour		

TOWN OF LAKE LURE
FY 2019-2020 FEE SCHEDULE

LAKE USE		Effective: 2019-2020	
RESIDENT Boat Permits	Annual Fee	Weekly Fee	Daily Fee
Resident Annual Motorized Boat Permit	\$200		
Resident Annual Motorized Weekday Only Boat Permit	\$100		
Resident Annual Motorized 10hp or less Boat Permit	\$100		
Resident Annual Motorized Fishing Boat Permit less than 50hp	\$75		
Resident Annual Non-motorized Boat Permit	\$40		
NON-RESIDENT Boat Permits			
Non-resident Annual Motorized Boat Permit	\$550		
Non-resident Annual Motorized Weekday Only Boat Permit	\$350		
Non-resident Annual Motorized 10hp or Less Boat Permit	\$350		
Non-resident Annual Motorized Fishing Boat Permit less than 50hp	\$130		
Non-resident Annual Non-motorized Boat Permit	\$100		
MISCELLANEOUS Boat Permits			
Daily Motorized Boat Permit (Non-peak Season)			\$50
Daily Motorized Boat Permit (Peak Season Weekday Only)			\$50
Daily Non-motorized Boat Permit			\$25
Weekly Motorized Boat Permit (Peak Season)		\$300	
Weekly Motorized Boat Permit (Non-peak Season)		\$125	
Weekly Non-motorized Boat Permit		\$50	
Weekly Timeshare Boat Permit		\$200	
Boat Permit Replacement Fee	\$10		
Temporary Permit (Special Use)	\$10		
Complimentary Annual Motorized Boat Permit – active volunteer firefighters, EMS, town employees and retirees (1 each)	1 complimentary		
COMMERCIAL Boat Permits			
Commercial License Fee	\$45		
Surcharge for Processing a Commercial License Application Received After the Deadline	\$100		
Commercial Motorized Boat Permit Classifications 1 (Livery), 2 (Resort), 3 (Camps) and 4 (Ski-Schools)	\$1,500		
Commercial Motorized Boat Permit Classification 5 (Tour Boats)	\$2,000		
Commercial Motorized Boat Permit Classifications 6 (Fishing Guides) and 7 (Service boats)	\$500		
Commercial Motorized 10hp or Less	\$500		
Commercial Non-motorized	\$100		
Town Marina Slip Rentals	Annual Fee		
Annual Boat Slip Fee (Property Owners/Residents)	\$1,100		
Annual Boat Slip Fee (Non-residents)	\$1,500		
Civil Penalties (Lake Citations)	1st Offense	2nd Offense	3rd Offense
Class A	\$50		
Class B	\$65	\$125	\$250
Class C (Non-motorized)	\$50	\$100	\$200
Class C (Motorized)	\$125	\$250	\$500
Class D	\$1,000		
Lake Structure Applications			
Lake Structure Permit	\$250		
Shoreline Stabilization	\$0		
Seawall Exemption	\$150		
Decktop Accessory Structure	\$150		
Lake Structure Variance	\$300		
Lake Structure Adm. Appeal	\$300		
Commercial Lake Structure Fees (due March 31 each year)			
RVR over the water (fee for each taxed bedroom)	\$500		

TOWN OF LAKE LURE
FY 2019-2020
FEE SCHEDULE

Effective: FY 2019-20

UTILITY BILLING

Water & Sewer Connections	Water Inside Rate	Water Outside Rate	Sewer Inside Rate	Sewer Outside Rate
Connection 3/4" or less	\$1,155	\$1,445		
Connection 1"	\$1,735	\$2,080		
Connection 2"	\$2,890	\$3,235		
Connection 3"	\$4,045	\$4,620		
Connection 4"	\$5,780	\$6,355		
Connection 4" or less			\$1,155	\$1,445
Connection 6"			\$1,735	\$2,080
Connections 8"			\$2,890	\$3,235
Discovery of Unapproved Connection:			Double Tap Fee + 2 yrs service back pay	
Bimonthly Water Rates				
Basic Service Residential	\$54.00	\$108.00		
Basic Service Commercial	\$65.00	\$130.00		
Usage 0-5,000 gals. (per 1,000 gal. rate)	\$4.46	\$8.92		
Usage over 5,000 - 20,000 gals.	\$5.12	\$10.24		
Usage over 20,000 gals.	\$5.72	\$11.44		
Bimonthly Sewer Rates				
Residential User			\$139.00	\$278
Comm.- Small User			\$157.00	\$314
Comm.-Medium User			\$279.00	\$558
Comm.- Large User			\$439.00	\$878
Comm.- X Large User			\$964.00	\$1,928
Comm.- XX Large User			\$1,929.00	\$3,858
Other Fees				
Late Payment	\$25.00	\$25.00	\$25.00	\$25.00
Water Turn-On Fee (voluntarily turned off)	\$40.00	\$40.00		
Utility deposit for renters	\$200.00	\$200.00	\$200.00	\$200.00
Transfer Fee	\$20.00	\$20.00	\$20.00	\$20.00
Re-connection Fee (non-payment cutoff)	\$200.00	\$200.00	\$200.00	\$200.00

Chimney Rock Water Bimonthly Rates	Basic Service
Basic Service Residential	\$60.00
Usage 0-5,000 gals. (per 1,000 gal. rate)	\$2.50
Usage over 5,000 - 20,000 gals.	\$3.00
Usage over 20,000 gals.	\$4.00

Garbage / Recycling		
Curbside Residential Garbage Collection (weekly)	free	included in taxes
Curbside Collection of Hard Trash or Lake Debris	free	by appointment
Curbside Recycling Collections	\$8.50/month	
Recycle Bins (each)	\$12.00	
Recycle Bin Lids (each)	\$8.00	

**TOWN OF LAKE LURE
FY 2019-2020 FEE SCHEDULE**

LAND USE

Effective: FY 2019-20

Subdivision Applications			
Master Plan Application	\$205		
Minor - Final Plat	\$155		
Major Preliminary Plat	\$510 + \$21 per lot		
Major Final Plat	\$310		
Plat Review	\$55		
Professional Fees for DRC Reviews	<1 acres of land disturbance	1-5 acres of land disturbance	5 or more acres of land disturbance
Erosion Control Plan	\$155	\$240	\$345
Stormwater System	\$155	\$240	\$345
Water System	\$55	\$205	\$255
Sewer System	\$55	\$205	\$330
Road Plan	\$30	\$135	\$270
Sketch Plan (if requested)	\$230	\$230	\$230
Each additional acre			\$55
Zoning Applications			
Certificate of Zoning Compliance	see below		
Class I	\$130		
Class II	\$155		
Class III	\$180		
Class IV	\$205		
Vacation Rental Permit	\$190		
Conditional Use Permit	\$255		
Special Use Permit	\$255		
Conditional District Application	\$650		
Community Shopping Center	\$510		
Zoning Variance	\$300		
Zoning Text Amendment	\$510		
Zoning Map Amendment	\$510		
Zoning Appeal	\$300		
Permanent Sign	\$55 + \$1 per sq. ft. over 24		
Temporary Sign	\$55 + \$1 per day (waived for nonprofit comm. events)		
Civil Penalties for Zoning Violations (For each day the violation is not corrected, the violator will be guilty of an additional and separate offense and subject to additional civil penalties.)			
Notice of Violation	\$0		
1st Citation	\$40		
2nd Citation	\$80		
3rd Citation	\$160		
4th Citation	\$320		

Code Enforcement Appeal (Non-Zoning)			
Appeals Other than Zoning	\$50		
GIS Maps (Custom Mapping)			
24"	\$15		
36"	\$20		
42"	\$25		

ENVIRONMENTAL MANAGEMENT

Land Disturbance Applications	<1 acres of land disturbance	1-4.9 acres of land disturbance	5 or more acres of disturbance
<100 sq. ft.	no permit		
100 sq. ft. - 499 sq. ft.	\$10		
500 sq. ft. - 10,000 sq. ft.	\$100		
> 10,000 sq. ft.	\$100/10,00 sq. ft.		
One Acre (43,560 Sq. Ft.)		\$400	
Each 10,000 over 1 acre		\$100	
Five Acres			\$2,500
Each Additional Acre			\$500
Licenses			
Tree Service Provider	\$10.00		
Tree Service Handbook	\$12.50		

**LAKE LURE TOWN COUNCIL
REQUEST FOR BOARD ACTION
Meeting Date: June 11, 2019**

SUBJECT: Brown Consultants – Sewer Contract Amendment

AGENDA INFORMATION:

Agenda Location: New Business
Item Number: B
Department: Administration
Contact: Shannon Baldwin
Presenter: Shannon Baldwin

BRIEF SUMMARY:

RECOMMENDED MOTION AND REQUESTED ACTIONS: To adopt the “Professional Services Agreement – Lake Lure Sewer System” identified as Option 2 with the following stipulations:

1. Paragraph 1 in the UAB memo be complied with by Brown and Town Staff regarding the Geo Technical work to be performed and incorporated into the DEQ approved Engineering Report;
2. None of the specifications/descriptions of the deliverables in the July 10, 2018 agreement shall be altered/changed; and
3. The date “September 26, 2019” in the “Professional Services Agreement – Lake Lure Sewer System” identified as Option 2 be amended to read “September 26, 2018.”

FUNDING SOURCE: Capital Project Ordinance 19-06-11 – Low Press Sewer System

ATTACHMENTS: Enclosed you will find:

- Memo - Utility Advisory Board
- Option 1 Professional Services Agreement
- Option 2 Professional Services Agreement

STAFF’S COMMENTS AND RECOMMENDATIONS:

As has been stated numerous times throughout the process, the Town will not move into the design phase with engineers until the Engineering Report (ER) is complete and DEQ is satisfied with the ER. Brown Consultants recently (June 6, 2019) submitted the third version of the ER to DEQ in an effort to comply with comments/feedback expressed by DEQ. The Geo Technical work is being performed now at the request of the Town to “ground truth” the construction cost estimated by Brown Consultants, PA. The estimated construction costs sets the stage the financing/funding/loan procurement phase of the process.



TOWN OF LAKE LURE *Administration*

MEMORANDUM

TO: Mayor & Town Council

FROM: Utility Advisory Board

DATE: June 4, 2019

RE: Task Order 2 Amendment – Brown Proposal

The Utility Advisory Board recommends Town Council approve the latest Brown Consultants proposal with the stipulation that the \$80,000 be clearly divided into two categories each with conditions as follows:

1. Up to \$50,000 for Geo Technical Work – The UAB wants at least two bids for the Geo Technical work and wants to inspect the bids received. Any unused portion of the \$50,000 will come back to the Town as a savings/credit. The UAB also wants a preliminary phase added to the Geo Technical Work that entails David Arrowood working with local contractor in addition a representative of Brown Consultants to locate on a map (in the ER depicting line sizes) where rock is/is not known. The UAB wants to make it clear that the Geo Technical work may not begin until David Arrowood gives the Geo Technical firm the newly created map and authorizes the firm to proceed.
2. \$30,000 for Updating the Engineering Report (ER) with Geo Technical findings and COMPLETING the ER to 100% – The UAB wants Brown Consultants to give the Town a guarantee that the ER will be completed for a lump sum of \$30,000 regardless of the number of meetings it takes, numbers of comments received from the State, number of discussions with the State takes place, or the number of meetings/conferences with the Town (Council, UAB, Staff) needed to get the ER to the 100% COMPLETE level.

Option 1

Professional Services Agreement Lake Lure Sewer System

The **Professional Services Agreement** for the Lake Lure Sewer System dated September 26, 2019 is hereby amended and mutually agreed to as follows:

Scheduled Task 2 as listed in **Exhibit A** is hereby amended to include additional work authorized by the Town Council on June 11, 2019, and is shown on the amended **Exhibit A**, attached to this Agreement Amendment.

This Amendment does not change any other section(s) of the Agreement.

IN WITNESS WHEREOF, the parties, by their duly authorized representatives, have hereunto executed this Agreement Amendment, on the day and year written below.

For the Owner: The Town of Lake Lure

BY: _____ Attest: _____

Shannon Baldwin, Town Manager

Michelle Jolley, Town Clerk

Date: _____ Date: _____

(Town Seal)

For the Consultant: Brown Consultants, PA

BY: _____ Attest: _____

Jeffrey T. Brown, PE, President

Harlow L. Brown, PE, Secretary

Date: _____ Date: _____

Exhibit A: Approved Tasks

Schedule of Tasks Approved: July 10, 2018 Lake Lure Council Meeting

Task 1: Project Development, Planning & PM

Schedule Completion: To be submitted to DEQ by October 1, 2018

Compensation: \$50,759.

Deliverable: Completed Engineering Report with attachments all meeting DEQ requirements

Task 2: Engineering Report (ER), Environmental Report & USACE Permitting

Schedule Completion: TBD based upon DEQ and other agency reviews, comments, and approved responses

Compensation: \$33,057.

Deliverable: DEQ approved Engineering Report with attachments

Task 2 Amendment Approved: June 11, 2019 Lake Lure Council Meeting

Task 2 - Amended to include the additional sub-tasks:

1. Obtain Geo Technical data enabling a more accurate budget to reflect cost of excavating/trenching through rock
2. Revise construction budget and ER based upon results of above actions
3. Attend Town Staff, Committee, and council meetings as needed

Compensation: \$80,000

Deliverables: DEQ approved ER
A revised more accurate budget to reflect cost of excavating/trenching through rock

Option 2

Professional Services Agreement Lake Lure Sewer System

The **Professional Services Agreement** for the Lake Lure Sewer System dated September 26, 2019 is hereby amended and mutually agreed to as follows:

Scheduled Task 2 as listed in **Exhibit A** is hereby amended to include additional work authorized by the Town Council on June 11, 2019, and is shown on the amended **Exhibit A**, attached to this Agreement Amendment.

This Amendment does not change any other section(s) of the Agreement.

IN WITNESS WHEREOF, the parties, by their duly authorized representatives, have hereunto executed this Agreement Amendment, on the day and year written below.

For the Owner: The Town of Lake Lure

BY: _____ Attest: _____

Shannon Baldwin, Town Manager

Michelle Jolley, Town Clerk

Date: _____ Date: _____

(Town Seal)

For the Consultant: Brown Consultants, PA

BY: _____ Attest: _____

Jeffrey T. Brown, PE, President

Harlow L. Brown, PE, Secretary

Date: _____ Date: _____

Exhibit A: Approved Tasks

Schedule of Tasks Approved: July 10, 2018 Lake Lure Council Meeting

Task 1: Project Development, Planning & PM

Schedule Completion: To be submitted to DEQ by October 1, 2018
Compensation: \$50,759.
Deliverable: Completed Engineering Report with attachments all meeting DEQ requirements

Task 2: Engineering Report (ER), Environmental Report & USACE Permitting

Schedule Completion: TBD based upon DEQ and other agency reviews, comments, and approved responses
Compensation: \$33,057.
Deliverable: DEQ approved Engineering Report with attachments

Task 2 Amendment Approved: June 11, 2019 Lake Lure Council Meeting

Task 2 - Amended to include the following tasks:

1. Obtain Geo Technical Services to include data collection/ rock probe along collection system route, enabling a more accurate budget to reflect cost of excavating/trenching through rock.
2. Planning, Administrative and oversight services for the GeoTech Work and to Revise the construction budget and finance sections in the ER based upon results of above Rock Probing work performed.
3. This item is for work performed in conjunction with the ongoing project, specifically work in regard to preliminary design (pumps), pump review, wwtp design reviews, policy(process) programming, Attend Town Staff, Committee, UAB, council meetings as needed/ requested.

Please find below the cost associated with each item above:

1. Budget \$50,000. This item is a T&M not to exceed. The Town would contract with the Selected Geo Tech directly.
2. Budget \$10,000. This item is a T&M not to exceed.
3. This item is a T&M basis for \$20,000.

TOTAL Budget: \$80,000
Deliverables: DEQ approved ER per the approved tasks 1 and 2 in the existing Agreement. – containing a revised and more accurate budget to reflect cost of excavating/trenching through rock

